

O R D I N A N C E

OCB-001-11

COUNTY APPOINTED BODIES
TO PROVIDE MANAGEMENT INFORMATION

WHEREAS, the DuPage County Board Chairman and the DuPage County Board are statutorily responsible for the appointment of over 250 citizens to serve on 52 independent local boards and commissions that conduct public business in the County; and

WHEREAS, the public governing boards of these local agencies have a responsibility to operate each entity in a transparent, accountable, and fiscally efficient manner, and should be held to a set of professional standards applicable to other governmental entities; and

WHEREAS, a majority of these local agencies receive either partial or complete funding of its agency operations from the taxpayers of the County;

WHEREAS, Illinois Public Act 097-0084, authorizes a County Board in a County with a population greater than 300,000 but less than 2,000,000, to require any agency of which the County Board Chairman nominates and the County Board confirms a majority of member appointments, to provide the County with detailed information including but not limited to the agency's finances, budget, contracts, employment, and ethics policies; and

WHEREAS, according to the 2010 U.S. Census, DuPage County has a population of 916,924 residents; and

WHEREAS, the DuPage County Board Chairman and the DuPage County Board through the enactment of this ordinance, have elected to exercise the authority granted pursuant to Illinois Public Act 97-0084.

NOW, THEREFORE, BE IT RESOLVED by the DuPage County Board that the County Board does hereby request that copies of the items listed below, *as applicable* (from the attached specified list of agencies), be forwarded to the DuPage County Board Chairman's Office by September 30th of this year and in subsequent years, within 30 days after the adoption or receipt of the following:

- a. Any External Audit Reports including all required correspondence between the auditor and agency;
- b. Audited financial statements or copies of Comprehensive Annual Financial Reports (CAFR) for the previous 5 years including all required correspondence between the auditor and agency;

- c. Budget for the current fiscal year with detailed line items;
- d. Organizational Chart and personnel roster with titles and salary information (as of January 1 of each year);
- e. Ethics Policy;
- f. Procurement and other financial policies;
- g. Personnel policies including personnel contracts, benefits and compensation practices;
- h. An Annual Schedule of Meeting times and locations;
- i. By-Laws or governing documents; and

BE IT FURTHER RESOLVED that in an effort to promote fiscal responsibility and ethical conduct, an agency, in the absence of a policy listed above, is advised to adopt as a minimum standard the DuPage County Board's policy where applicable and appropriate; and

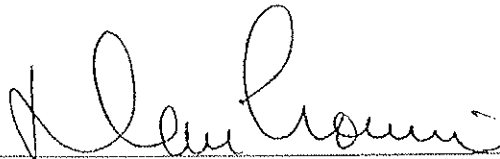
BE IT FURTHER RESOLVED in support and furtherance of DuPage County's commitment to open and transparent government, DuPage County will include copies of the documents and policies submitted in accordance with this ordinance on the DuPage County website; and

BE IT FURTHER RESOLVED that additional information may be requested in writing by the DuPage County Board or by the DuPage County Board Chairman and that the requested information shall be provided within 5 business days or as mutually agreed upon; and

BE IT FURTHER RESOLVED that any local agency shall immediately disclose to the DuPage County Board and to the DuPage County Board Chairman any internal or external findings of non-compliance with any law or regulation involving the agency and its personnel or any written findings related to internal controls; and

BE IT FURTHER RESOLVED that the County Clerk transmit certified copies of this ordinance to the Chairman or President of the agencies specified.

Enacted and approved this 23rd day of August, 2011, at Wheaton, Illinois.



Daniel J. Cronin, Chairman
DuPage County Board

ATTEST:



Gary A. King, County Clerk

Ayes: 16
Absent: 2

List of Specified Agencies:

- Century Hill Street Lighting District
- Downers Grove Sanitary District
- DuPage Airport Authority
- DuPage Board of Election Commissioners
- DuPage Fair & Exposition Authority
- DuPage Health Department
- DuPage Housing Authority
- DuPage Water Commission
- Emergency Telephone System Board
- Fairview Fire Protection District
- Glenbard Fire Protection District
- Highland Hills Sanitary District
- Lisle-Woodridge Fire Protection District
- Naperville Fire Protection District
- North Westmont Fire Protection District
- Roselle Fire Protection District
- Salt Creek Drainage Basin Sanitary District
- Sheriff's Merit Commission
- Warrenville Fire Protection District
- West Chicago Fire Protection District
- West Chicago Mosquito Abatement District
- Wheaton Mosquito Abatement District
- Wheaton Sanitary District
- Yorkfield Fire Protection District