

**JURY INSTRUCTION PROTOCOL**  
**FOR COURTROOM 2010**

Jury instructions shall be provided to the Judge *via* a USB 2.0 flash/thumb drive (no CD's or DVD's) and provided to opposing parties in an agreed upon fashion. Each instruction shall be a separate MS Word document and placed in a folder labeled "Plaintiff's Proposed." The flash drive shall be brought to the Final Trial Conference.

The plaintiff is responsible to submit a full set of instructions appropriate to charge the jury. All instructions shall be prepared in 12 point font and double spaced, with the exception that sub-paragraphs (*e.g.* allegations of negligence) shall be indented and single spaced.

Each instruction shall be labeled in the following fashion: *e.g.* "Pltf No. 1 IPI 3.04." The only submission required of the defense is proposed modifications of the plaintiff's proposed instructions and additional instructions proposed by the defendant.