

# DuPage County Contactor Registration New Application/Renewal

## Year : \_\_\_\_\_

**PLEASE NOTE THE FOLLOWING INFORMATION**

Along with this application, a Surety Bond payable to the County of DuPage is required in the amount of \$20,000 (this Bond must be an **ORIGINAL: NO FAX COPIES ARE ALLOWED**) and a Certificate of Insurance showing General Liability and Workman's Compensation or a signed No-Employee affidavit available in our office by request (unless Bond and Certificate are already on file with the County of DuPage). Note: Plumbing requirements, described below, **DO NOT** require a bond to the County of DuPage.

Name of Business: \_\_\_\_\_  
 Name of Applicant: \_\_\_\_\_  
 Name of Owner: \_\_\_\_\_  
 Business Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
 Contractor Registration # for renewal – CR \_\_\_\_\_

You <u>must</u> check one of the following contractor types:	Fee:	After July 1
General Contractor/Construction Mgr Not employing full-time tradesmen	\$200.00	\$100.00
General Contractor w/Trades Employs 1 or more tradesmen performing work	\$300.00	\$150.00
Sub Contractor (Per Trade)	\$100.00	\$50.00

NEW/RENEWAL REGISTRATION (for office use only)
Date _____
Registration Processed: _____
Expires: _____
Liability Insurance Expires: _____
Workman's Comp Waived? y__n__
Expires: _____
Bond Expires: _____

**Check Your Trades:**

- |  |   |
|--|---|
| <input type="checkbox"/> Carpentry                   | <input type="checkbox"/> Cell Tower Erector |
| <input type="checkbox"/> Concrete                    | <input type="checkbox"/> Damp Proofing      |
| <input type="checkbox"/> Demolition                  | <input type="checkbox"/> Driveways          |
| <input type="checkbox"/> Electric                    | <input type="checkbox"/> Elevator/Lift*     |
| <input type="checkbox"/> Excavating                  | <input type="checkbox"/> Fire Alarm         |
| <input type="checkbox"/> Fireplaces                  | <input type="checkbox"/> HVAC               |
| <input type="checkbox"/> Fire Sprinklers*            | <input type="checkbox"/> Insulation         |
| <input type="checkbox"/> Irrigation*                 | <input type="checkbox"/> Landscaping        |
| <input type="checkbox"/> Masonry                     | <input type="checkbox"/> Mechanical Piping  |
| <input type="checkbox"/> Plumbing**                  | <input type="checkbox"/> Roofing*           |
| <input type="checkbox"/> Siding/Exterior Wall Finish | <input type="checkbox"/> Sign Erector       |
| <input type="checkbox"/> Steel Erector               | <input type="checkbox"/> Swimming Pools     |
| <input type="checkbox"/> Other _____                 |   |

**\*Requires a copy of State of Illinois License**

# of employees \_\_\_\_\_

This applicant hereby states on oath that he/she is familiar with all pertinent County of DuPage Ordinances, Codes and regulations including Building Codes and agrees to fully comply with the same. The applicant further states that he/she is authorized to sign this application on behalf of the applicant subcontractor.

Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

<p><b>**Requirements for Plumbing Registration</b></p> <ol style="list-style-type: none"> <li>Complete DuPage County Registration Application.</li> <li>Pay required fee.</li> <li>Provide a copy of Contractors Registration from State of Illinois Department of Public Health.</li> <li>For each permit issued, provide a <b>notarized letter of intent</b>. This letter must include:                             <ul style="list-style-type: none"> <li>Name of Property Owner</li> <li>Property Address</li> <li>A description of work to be done</li> <li>Certificate of Insurance</li> </ul> </li> </ol>
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\_\_\_\_\_  
 (Signature/Position of Applicant)

\_\_\_\_\_  
 (Date)

**Application must be returned to:**

County of DuPage, Department of Economic Development and Planning, 421 N. County Farm Road, Wheaton, IL 60187  
 Any questions: Call (630) 407-6700 Fax (630) 407-6702