

## HOW DO I REGISTER?

### Where:

To register you may visit our website at [www.dupageco.org/edp](http://www.dupageco.org/edp) to download an application or apply in person at the Department of Economic Development and Planning located in the Jack T. Knuepfer Administration Building at 421 N. County Farm Road, Wheaton IL 60187

**Documentation:** (no faxed copies are allowed)

Applicants must provide the following information:

1. Completed application
2. Copy of Certificate of Insurance with DuPage County as certificate holder (including workers' compensation if it applies)
3. Workers' compensation waived affidavit if required
4. A "No Compensation" affidavit where work is being performed without compensation
5. Surety Bond in the amount of \$20,000.00 with DuPage County as the Obligee
6. Additional documentation required for some trades

### Fees:

Fees for registration range from \$50.00-\$300.00 depending on the classification and date of registration

## HOW DO I LEARN MORE?

### Visit our website at:

[www.dupageco.org/edp](http://www.dupageco.org/edp)

### Or call

Department of Economic Development  
and Planning

**630.407.6700**



## DuPage County

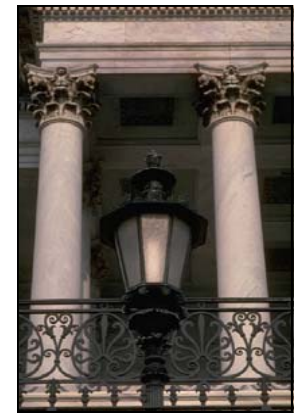
Department of Economic Development &  
Planning  
421 N County Farm Road  
Wheaton IL 60187

Phone: 630-407-6700  
Fax: 630-407-6702  
E-mail: [RegServices@dupageco.org](mailto:RegServices@dupageco.org)  
Website: [www.dupageco.org/edp](http://www.dupageco.org/edp)

## DuPage County

Department of Economic  
Development and Planning

## CONTRACTOR REGISTRATION INFORMATION



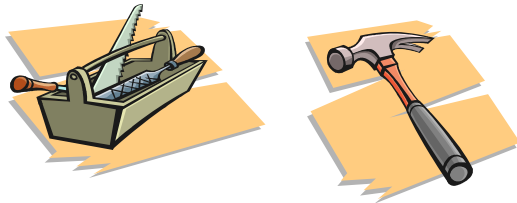
REGULATORY SERVICES  
DIVISION

**TEL: 630.407.6700**



## ABOUT THE ORDINANCE

Effective March 3, 2008 all general and sub-contractors performing work in unincorporated DuPage County are required to be registered with the DuPage County Building Official prior to permit issuance and commencement of work. Homeowners doing the construction projects themselves do not need to register.



## WHY REGISTER?

Registration allows DuPage County to better regulate construction activity and contractors working in the unincorporated areas of DuPage County. This registration also requires that contractors maintain adequate liability insurance, in some cases workers' compensation insurance, as well as a current Surety Bond

## REGISTRATION CLASSIFICATIONS

### 1. "General Contractor With Trades"

A contractor who uses one or more tradesmen or sub-contractors to perform the required construction to complete any project for which a building permit is required

### 2. "General Contractor/Construction Manager"

A contractor not employing full-time tradesmen and using sub-contractors to complete construction

### 3. "Sub-Contractor"

A contractor who performs only that type of work that is classified as a trade including, but not limited to the following:

## EXAMPLE OF TRADES

Carpentry	Cell Tower Erector
Concrete	Damp-proofing
Demolition	Electric
Elevator/lift	Excavating
Fire Alarm	Fireplaces
Fire Sprinklers	HVAC
Insulation	Irrigation

Landscaping	Masonry
Mechanical Piping	Plumbing
Roofing	Siding/Walls
Sign Erector	Steel Erector
Swimming Pools	Other



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Website: [www.dupageco.org/edp](http://www.dupageco.org/edp)