



LAW CLERK PROGRAM

The DuPage County State's Attorney, on behalf of the People of the State of Illinois, prosecutes all violations of the criminal code that have occurred within the County. He also provides legal advice to the County government and its elected officials, brings suit on behalf of the County whenever deemed necessary, and defends the County when it is sued. These duties are undertaken through the staff of the Office that is comprised of over 80 Assistant State's Attorney, 18 sworn criminal investigators and the professional support persons.

The mission of the DuPage County State's Attorney Office is to provide equal justice to all in accordance with the law through seeking justice in each individual case. Additionally, as the County government's legal representative, the Office seeks to preserve and advocate the interests of DuPage County, as expressed by the elected heads of government, in a manner that lawfully and ethically preserves the best interests of the County.

It has been the long-standing practice and policy of the DuPage County State's Attorney to provide law clerk and internship/externship opportunities to qualified students. The following describes the law clerk program adopted by State's Attorney Birkett.

PURPOSE AND OBJECTIVES

The primary objective of the law clerk and internship/externship program is to enhance a law student's legal development and training. The program is available to all students, particularly those who seek an opportunity to expand their legal knowledge and experience in the public sector, including criminal justice and governmental services. The program is available during the summer as well as fall and spring semesters of the school year. The program may be available for volunteers as well as those enrolled in a clinical intern or extern program through their school.

The program is under the general supervision of the First Assistant State's Attorney. Every program participant is monitored by an experienced lawyer with the goal of providing a meaningful experience through observation and direct participation in activities of the State's Attorney's Office.

PROGRAM COMPONENTS

The law clerk and internship/externship program encompasses:

- Observation and information regarding the day-to-day functions of the State's Attorney's Office
- At least 10 hours per week of meaningful legal work
- Trial preparation and trial assistance in court may be allowed a student in accordance with Illinois Supreme Court Rule 711
- Substantial interaction with the professional staff of the State's Attorney's Office.
- The student will work under the immediate direction of an assigned supervising Attorney and program coordinator, both of whom will provide regular evaluations of the student

APPLICATION

Each applicant for a law clerk or clinical internship/externship shall complete an application and return to:

Nancy J. Wolfe, First Assistant State's Attorney
DuPage County State's Attorney's Office
503 N. County Farm Road
Wheaton, Illinois 60187

Or on-line at

nwolfe@dupageco.org

It is the policy of the DuPage County State's Attorney's Office to comply with all federal, state and local laws regarding Equal Employment Opportunity ("EEO"), which includes the Americans with Disabilities Act (ADA). No individual shall be excluded from, denied benefit to, or be subject to discrimination in the availability of any program on the basis of race, color, creed, religion, national origin, ancestry, sex, age, marital status, political belief, veteran status, or sensory, mental, or physical disability.

Any applicant who is accepted as a law clerk or intern/extern will be subject to a criminal background check.