

To pick-up:



- Permit fee
- Township/Hwy Entrance Permit
- Additional item may be required

Application, Owner Authorization, Trust Disclosure forms can be downloaded from our web site: www.dupageco.org/edp

ZONING REQUIREMENTS

DRIVEWAYS - Residential:

- Requires a permit
- Must be located at least one (1) ft from all property lines
- All driveways, including circular driveways, must lead to required parking spaces that must be located in the buildable area of the lot (i.e.: meet all required setbacks)

Non-residential: Including access ways and drive aisles: Please see the County Zoning Ordinance Section 37-1201: General Provisions (Off Street Parking and Loading Requirements)

EXCAVATING/FILLING:

- Requires a permit
- Any change of the grade or sub-grade by cutting, scraping, grading, trenching, digging, filling in, or otherwise reshaping the natural contour of the ground where the work exceeds five percent (5%) of the lot area or 2,000 sq ft, (whichever is smaller), and where the work exceeds five (5) cubic yards of fill

For information regarding General Residence Districts (R-5 through R-7) and all other Districts please contact the Zoning Staff at 630.407.6700



DUPAGE COUNTY

Department of Economic Development & Planning
 421 N County Farm Road
 Wheaton IL 60187
 Phone: 630-407-6700
 Fax: 630-407-6702
 E-mail: RegServices@dupageco.org

DUPAGE COUNTY

REGULATORY
SERVICES
DIVISION

S I G N S

D R I V E W A Y S

E X C A V A T I O N F I L L



All contractors performing work in the unincorporated areas of DuPage County are required to be registered with the County

SIGNS

BANNERS/BALLOONS/PERMANENT/WALL

Building Requirements

To apply:

- A non-refundable application fee is required at the time of submittal (credited toward final fees at time of issuance)
- Completed application (property owner's signature will be required on application or an authorization form signed and notarized by owner will be required at the time of permit issuance)
- Two (2) copies of a current scalable Plat of Survey with surveyor seal & signature visible with sign drawn on the scale for ground signs only. Legal description of property and dimensions of the building for wall signs (Scale required—1"=10'; =20; =30')



Estimated review of 6 business days

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For property in a Bank Trust for all applications: a trust disclosure form completed by the bank will be required at the time of permit submittal

Zoning Requirements

BANNERS/BALLOON SIGNS

- Requires a permit
- All Banner & Balloon signs must be setback at least fifteen (15) ft from the front property line

- One Banner sign permitted per zoning lot not to exceed one hundred (100) sq ft in size or
- One Balloon sign permitted per zoning lot not to exceed fifteen (15) ft in height and ten (10) ft in diameter
- Both types of signs are permitted 2 times per year for not more than thirty (30) consecutive days at one time
- All such signs shall be removed within twenty-four (24) hours after expiration of the permit

PERMANENT GROUND SIGNS/POLE SIGNS/WALL SIGNS

Residential Zoning lots: See Sec. 37-1105.1 of the DuPage County Zoning Ordinance

Business and Office Districts:

- Requires a permit
- All signs must be setback at least fifteen (15) ft from the front property line
- Pole signs cannot exceed twenty (20) ft in height with the lowest bottom edge of the sign not less than eight (8) ft above grade
- Ground signs cannot exceed ten (10) ft in height
- Ground and pole signs may be illuminated, may be double faced, and the total area of the sign cannot exceed one (1) sq ft of signage for every three (3) linear ft of street frontage not to exceed fifty (50) sq ft for any single face of the sign
- Wall signs: one (1) sq ft of sign for every one (1) linear ft of building frontage relative to a street or parking lot and must be

located below the roof line

For additional sign regulations please see Section 37-1105.2 of the Zoning Ordinance

Industrial Districts:

- Requires a permit
 - All signs must be setback at least fifteen (15) ft from the front property line
 - Pole signs cannot exceed twenty (20) ft in height with the lowest bottom edge of the sign not less than eight (8) ft above grade
 - Ground signs cannot exceed ten (10) ft in height
 - Ground and pole signs may be illuminated, may be double faced, and the total area of the sign cannot exceed one (1) sq ft of signage for every two (2) linear ft of street frontage not to exceed one hundred (100) sq ft for any single sign face of the sign
- For additional sign regulations please see Section 37-1105.3 of the Zoning Ordinance

DRIVEWAYS EXCAVATION/FILL

No permit necessary for excavating or filling with less than five (5) yards of fill or laying over asphalt on driveway

To apply:

- Completed application (property owner's signature will be required on application or an authorization form signed and notarized by owner will be required at the time of permit issuance)
- Five (5) copies of a scalable Plat of Survey with surveyor seal & signature visible with the driveway or proposed area of fill drawn on

Estimated review time 6-20 business days