

HMIS Agency Data Administrator Training

Friday, March 22

1:00 pm – 2:30 pm

421 N County Farm Rd.

Wheaton, IL

Conference Room 3500B

Presenters:




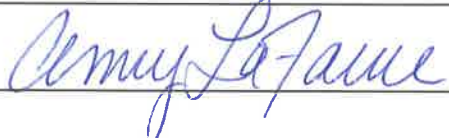

Julie Tremberth and Samantha Concepcion

Attendees:


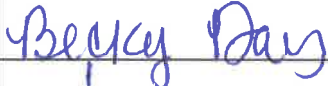

See Attached Sign-in Sheet

Introductions & Agenda Review	<ul style="list-style-type: none">• Notes are also available online for review, http://www.dupageco.org/HMIS
Updates	<ul style="list-style-type: none">• Data Standard Changes for 10/1/2019<ul style="list-style-type: none">– Expected to be released early April– Draft updates to Provider Details and Coordinated Entry Standards• Training Updates<ul style="list-style-type: none">– Next Report Training on 4/10/2019– Next End User Training on 4/19/2019• PIT/HIC Review<ul style="list-style-type: none">– Voucher Bed Data (LSA vs HIC)<ul style="list-style-type: none">▪ HIC: Voucher Bed data comes from occupancy on the night of the PIT▪ LSA: Maximum number of units/households and beds/persons that can be served on any given night– Tenant Based Scattered Site vs. Site-Based Scattered Site<ul style="list-style-type: none">▪ Tenant Based: Clients have leases or other occupancy agreements and are housed in market-rate, scattered site residences▪ Site Based: Facility locations are owned, operated, or sponsored by the project.– New or upcoming projects or project changes<ul style="list-style-type: none">▪ Send to HMIS new/updated project information▪ Examples of major changes to be reported to HMIS: funding changes, disaster– Reminder to respond to any outstanding emails with follow-up questions from HMIS.• 2019 Site Visits will begin again in June-August. More information will be sent out in May and will be reviewed at the May ADA training.
Reports/Data Needs	<ul style="list-style-type: none">• Last time we reviewed –<ul style="list-style-type: none">– Coordinated Entry Reports (SSO, EE)– Emergency Shelter Quintuplet– 0252 – Data Completeness Report Card– Services Dashboard• New Reports/Review Current Reports (both under the 02 DuPage folder with “*New*” in front of the report names)<ul style="list-style-type: none">– Program Enrollments and Exits by Month

	<ul style="list-style-type: none"> ▪ Gives numerical and graphical summary on entries and exits into your program per month in the time frame put in the prompts – Service Quicklist by Provider <ul style="list-style-type: none"> ▪ Provides the picklist of services that your agency’s users see when they add services – ESG CAPER <ul style="list-style-type: none"> ▪ CAPERs are due again soon. Went quickly over how to run the report and what to expect in the report. ▪ Emails should come soon with the upload link for their CAPERs.
<p>Common Questions/Concerns</p>	<ul style="list-style-type: none"> • Played a trivia game that went over common questions/concerns. Topics covered: <ul style="list-style-type: none"> – Data completeness – Sub-assessment workflow – Breaks in homelessness – Client Privacy (including ROIs, and locking clients in HMIS) – Chronic Homelessness definition – Enter Data As mode
<p>Next Meeting</p>	<ul style="list-style-type: none"> • May 24 @ 1:00 pm 3500B

Program	Signature
360 Youth Services	
360 Youth Services - Cornerstone Group Home for Boys (DCFS)	
360 Youth Services - Cornerstone Group Home for Boys (ES)	
360 Youth Services - DuPage Young Women's Transitional Housing	
360 Youth Services - LGBTQ Transitional Housing	
360 Youth Services - Young Men's Transitional Housing (CoC TH)	
360 Youth Services - Young Men's Transitional Housing (IDHS TH)	
Bridge Communities - Children's Program	
Bridge Communities - Education Program	
Bridge Communities - Employment Program	
Bridge Communities - Interview Process	
Bridge Communities - Nutrition Services	
Bridge Communities - Pathways	
Bridge Communities - Phone Intakes	
Bridge Communities - Transitional Housing (HP)	
Catholic Charities, Diocese of Joliet	
Catholic Charities - DuPage Daybreak (HUD)	
Catholic Charities - Emergency Services-Homeless Prevention	
Catholic Charities-ESG-County-HP	
Catholic Charities-ESG-County-RRH	

Catholic Charities-ESG-State-RRH		
Catholic Charities - First Light (PSH)		
Catholic Charities - Hope House (ES)		
Catholic Charities-IDHS-HP		
Catholic Charities-IDHS-RRH		
Catholic Charities-Other-HP		
Catholic Charities-Other-RRH		
Catholic Charities - Partners In Housing (PSH)		
Catholic Charities-SHIFT (PSH)		
Catholic Charities-TBRA HP		
Catholic Charities-TBRA RRH		
Catholic Charities-Transitional Housing		
DuPage County Community Services		
DuPage County Community Services-Case Management		
DuPage County Community Services-Case Management-CSBG FSS		
DuPage County Community Services-Homeless Prevention Program		
DuPage County Community Services-Homeless Prevention Program-CSBG-HP		
DuPage County Community Services-Homeless Prevention Program-CSBG-RRH		
DuPage County Community Services-Homeless Prevention Program-ESG-County-HP		
DuPage County Community Services-Homeless Prevention Program-ESG-County-RRH		
DuPage County Community Services-Homeless Prevention Program-ESG-State-RRH		

DuPage County Community Services-Homeless Prevention Program-IDHS-HP	
DuPage County Community Services-Homeless Prevention Program-IDHS-RRH	
DuPage County Community Services-Homeless Prevention Program-Other-HP	
DuPage County Community Services-Homeless Prevention Program-Other-RRH	
DuPage County Community Services-IDHS-SHP	
DuPage County Health Department	
DuPage County Health Department-Housing Intensive Services (PSH)	
DuPage County Health Department-MISA-CAP (PSH)	
DuPage County Health Department-SAIL (PSH)	
DuPage Housing Authority (HMIS)	
DuPage Housing Authority (HMIS) - VASH (PSH)	
DuPagePads	
DuPagePads - Carol's Place (PSH)	
DuPagePads - Case Management	
DuPagePads - Client Service Center	
DuPagePads - Employment Services	
DuPagePads - Family Outreach Program	
DuPagePads - Homecomings (PSH)	
DuPagePads - Housing Now (RRH)	
DuPagePads - Interim (overnight) Housing	
DuPagePads - Liberty Place (PSH)	

DuPage HMIS Agency Data Administrator Training

DuPagePads - Medical Respite Outreach	<i>Sara L. Vannish</i>
DuPagePads - New Horizons (PSH)	
DuPagePads - Olympus Place (PSH)	
DuPagePads - Partners In Housing (PSH)	
DuPagePads - Pathways (PSH)	
DuPagePads - Stepping Stones (PSH)	
DuPagePads - Street Outreach	
DuPagePADS-TBRA HP	
DuPagePADS-TBRA RRH	
Midwest Shelter for Homeless Veterans - Captain Kevin C. Landeck Freedom Commissary	
Midwest Shelter for Homeless Veterans-Emergency Services-Other HP	
Midwest Shelter for Homeless Veterans-Emergency Services-Other RRH	
Midwest Shelter for Homeless Veterans - Employment Program	
Midwest Shelter for Homeless Veterans- Freedom Harbour (PSH)	
Midwest Shelter for Homeless Veterans - Miller Affordable Housing	
Midwest Shelter for Homeless Veterans - Supportive Services for Veteran Families	
Midwest Shelter for Homeless Veterans - Tammy's Trace	
MSHV-GPD Bridge Beds (TH)	
MSHV-GPD Low Demand (SH)	
MSHV-SSVF-DuPage-HP	
MSHV-SSVF-DuPage-RRH	

OCM-OCC-ESG-County-HP	<i>Cate Colman</i>
OCM-OCC-ESG-County-RRH	
OCM-OCC-ESG-State-RRH	
OCM-OCC-IDHS-HP	
OCM-OCC-IDHS-RRH	
OCM-OCC-Other-HP	
OCM-OCC-Other-RRH	
OCM-Outreach Community Center	
OCM-Outreach Community Center-Homeless Prevention	
OCM-Warrenville Youth and Family Services	
OCM-Warrenville Youth and Family Services-Homeless Prevention	
OCM-Wheaton Youth Outreach	
OCM-Wheaton Youth Outreach-Homeless Prevention	
OCM-WYFS-ESG-County-HP	
OCM-WYFS-ESG-County-RRH	
OCM-WYFS-ESG-State-RRH	
OCM-WYFS-IDHS-HP	
OCM-WYFS-IDHS-RRH	
OCM-WYFS-Other-HP	
OCM-WYFS-Other-RRH	
OCM-WYO-ESG-County-HP	

OCM-WYO-ESG-County-RRH	<i>Cate Lott</i>	
OCM-WYO-ESG-State-RRH		
OCM-WYO-IDHS-HP		
OCM-WYO-IDHS-RRH		
OCM-WYO-Jubilee Village TH		
OCM-WYO-Other-HP		
OCM-WYO-Other-RRH		
OCM-WYO - Transitions TH		
Outreach Community Ministries		
People's Resource Center		<i>Heaton</i>
People's Resource Center-Homelessness Prevention		
People's Resource Center-Homelessness Prevention-ESG-County-HP		
People's Resource Center-Homelessness Prevention-ESG-County-RRH		
People's Resource Center-Homelessness Prevention-ESG-State-RRH		
People's Resource Center-Homeless Prevention-EFSP-HP		
People's Resource Center-Homeless Prevention-EFSP-RRH		
People's Resource Center-Homeless Prevention-IDHS-HP		
People's Resource Center-Homeless Prevention-IDHS-RRH		
People's Resource Center-Homeless Prevention-Other-HP		
People's Resource Center-Homeless Prevention-Other-RRH		
Prairie State Legal Services	<i>KB</i>	

DuPage HMIS Agency Data Administrator Training

Prairie State Legal Services-CDBG	LSB
Prairie State Legal Services-CSBG	↓
Prairie State Legal Services-ESG-County-Homeless Legal Assistance	↓
Serenity House Counseling Services, Inc.	Pegina Walters
Serenity House Counseling Services, Inc. Extended Residential Care Program-Non-State Beds	↓
Serenity House Counseling Services, Inc. Extended Residential Care Program-State Beds	↓
Serenity House Counseling Services, Inc. Recovery Homes	Pegina Walters
Veterans Assistance Commission of DuPage County	Steven J. JB
xxOCM-York Community Resource Center	
YWCA of Metropolitan Chicago - Patterson and McDaniel Family Center	

