

Effective Monday, March 30, 2020 entry into the Courthouse is limited to only those persons conducting essential governmental functions or court business as outlined in the above-referenced Orders and who are not otherwise subject to restricted entry (see below).

Except for Courthouse employees, there shall be no entry into the Courthouse after 3:00 p.m. The Circuit Court Clerk will provide a drop box at the Courthouse entrance for any time-sensitive, essential court filings. Any such filings will be collected and processed each day by the Clerk's Office.

If an emergency requires immediate assistance, persons may call the following phone numbers and explain the nature of the emergency:

Circuit Court Clerk's Office (Civil) (630) 407-8700

Circuit Court Clerk's Office (Criminal and Traffic) (630) 407-8600

Circuit Court Administration (630) 407-8901

Probation (630) 407-8500

Family Shelter (630) 469-5650

This Administrative Order may or may not affect the current work schedules for Courthouse employees. Employees should follow any work schedules already established or subsequently adopted by their division or department as a result of this Order.

The following individuals should not enter the Courthouse. Their appearances will be waived and new court dates issued if they:

- Have been in New York City or any of the following countries within the last 21 days: China, Italy, Japan, Iran or countries currently identified by the U.S. Department of State as Warning Level 3, including the countries of Austria, Belgium, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Ireland, Latvia, Liechtenstein, Lithuania, Luxembourg, Malta, Netherlands, Norway, Poland, Portugal, Slovakia, Slovenia, Spain, Sweden, Switzerland, and the United Kingdom.
- Reside or have close contact with anyone who has been in one of the above listed locations within the last 21 days; or
- Have been directed to quarantine, isolate or self-monitor at home for the coronavirus by any medical provider; or
- Have been diagnosed, or have had close contact with anyone diagnosed with COVID-19; or
- Have flu-like symptoms including fever, cough or shortness of breath.

Older adults and people who have severe underlying chronic medical conditions like heart or lung disease or diabetes should exercise caution and discretion in determining whether to enter the Courthouse.

If you are an attorney or litigant and have a scheduled case, appointment or are otherwise required to appear at the Courthouse in connection with a court case, but are unable to appear because of the above restrictions, please contact the appropriate division as detailed below:

1. Criminal (Felony): 630-407-8938
2. Criminal (Misdemeanor & Traffic): 630-407-8933
3. Juvenile: 630-407-8856
4. Law: 630-407-8805
5. Chancery: 630-407-8979
6. Domestic Relations: 630-407-8860
7. Probation (Adult): 630-407-8500
8. Probation (Juvenile): 630-407-8400
9. Court Administration: 630-407-8901

This Order remains in effect until further order of the court. The court will continue to review and adjust the Order as necessary.

Entered this 26th day of March 2020.

ENTER:



Daniel P. Guerin
Chief Judge

Dated: March 26, 2020
Wheaton, Illinois