

STATE OF ILLINOIS )  
 ) SS  
 COUNTY OF DU PAGE )

IN THE CIRCUIT COURT OF THE 18TH JUDICIAL CIRCUIT  
 DU PAGE COUNTY, ILLINOIS

IN THE MATTER OF COURT OPERATIONS )  
 UNDER THE EXIGENT CIRCUMSTANCES CREATED ) Administrative Order 20-37  
 BY THE CORONAVIRUS (COVID-19) INVOLVING )  
 TRAFFIC COURT MATTERS )

**WHEREAS**, the outbreak of Coronavirus (COVID-19) in the United States has necessitated the justice system to take prudent, proactive measures to reduce the risk of exposure and prevent the spread of the virus; and,

**WHEREAS**, due to the frequently changing circumstances involved with the COVID-19 pandemic, measures must continue to be implemented and updated to both protect the health and safety of all those working inside the courthouse and the public, and to ensure the fair and efficient access to justice; and,

**WHEREAS**, due to measures taken to reduce court calls and limit the number of persons appearing in court because of COVID-19, there exists a backlog of traffic court matters which must be addressed in a safe and efficient manner.

**NOW, THEREFORE, IT IS HEREBY ORDERED**, pursuant to Illinois Supreme Court Rule 21(b), Illinois Supreme Court Order M.R. 30370 and the Court’s inherent authority:

This Administrative Order 20-37 is effective September 28, 2020 and remains in effect until further order of Court.

**IT IS FURTHER ORDERED** that the Circuit Court Clerk is authorized to set matters assigned to each traffic courtroom at three separate time frames for morning and afternoon sessions according to the following schedule:

	<b>Morning Session</b>			<b>Afternoon Session</b>		
<b>1001</b>	8:30 AM	9:30 AM	10:30 AM	1:00 PM	2:00 PM	2:30 PM
<b>1003</b>	8:00 AM	9:00 AM	10:00 AM	1:00 PM	2:00 PM	2:30 PM
<b>DG</b>	8:30 AM	9:30 AM	10:30 AM	1:00 PM	2:00 PM	2:30 PM
<b>AD</b>	9:30 AM	10:00 AM	11:00 AM	1:30 PM	2:00 PM	2:30 PM

To ensure proper social distancing inside the courtroom, the Clerk shall limit the number of cases assigned in each time frame to approximately 50 cases. The Clerk shall notify litigants and witnesses by mail of the designated court time for their case. Attorneys can view the court dates and

times at eaccess.18thjudicial.org (**eaccess**) and the general public can do so at epay.18thjudicial.org (**epay**).

**IT IS FURTHER ORDERED THAT** for courtrooms 1001, 1003 and Downers Grove, the **first two** time frames in each court session indicated in the above chart are designated by the Clerk for cases which require an officer's appearance in accord with Illinois Supreme Court Rule 504.


For the Addison Traffic courtroom, the **second two** time frames in each court session indicated in the chart above are designated by the Clerk for cases which require an officer's appearance in accord with Illinois Supreme Court Rule 504. Administrative Order 20-23 (effective May 19, 2020) provided, in pertinent part, that due to the immediate emergency relocation of Addison Traffic court, witnesses and police officers were not required to appear in court on the rescheduled court times of 10:00 AM and 2:00 PM. That provision of Administrative Order 20-23 is hereby vacated, effective September 28, 2020.

**IT IS FURTHER ORDERED** that when continuing a case to a future court date, a judge may schedule the case into any available time frame in the above chart. If a time frame exceeds the acceptable number of cases, it shall be the responsibility of the Clerk to then determine the appropriate designated time frame for the case as indicated in the above chart and so notify the witnesses and litigants.

**IT IS FURTHER ORDERED** that court may issue orders, as necessary, to address the changing circumstances surrounding the COVID-19 pandemic.

Entered this 18th day of September, 2020 and effective September 28, 2020.

ENTER:

  
\_\_\_\_\_  
Daniel P. Guerin  
Chief Judge

Dated: September 18, 2020  
Wheaton, Illinois