

STATE OF ILLINOIS )  
 ) SS  
COUNTY OF DU PAGE )

IN THE CIRCUIT COURT OF THE 18<sup>TH</sup> JUDICIAL CIRCUIT  
DU PAGE COUNTY, ILLINOIS




IN THE MATTER OF COURT OPERATIONS )  
UNDER THE EXIGENT CIRCUMSTANCES CREATED )  
BY THE CORONAVIRUS (COVID-19) INVOLVING ) 2nd Amendment to  
FELONY, MISDEMEANOR/TRAFFIC & SPECIALTY/ ) Administrative Order 20-36  
JUVENILE COURTS DIVISIONS )

IT IS HEREBY ORDERED that pages 2, 3, 4 and 5 of Administrative Order 20-36 effective August 18, 2020 are amended.

IT IS FURTHER ORDERED that the attached copies of pages 2, 3, 4 and 5 shall replace the above pages to be effective October 23, 2020 unless indicated otherwise.

ENTER:

  
\_\_\_\_\_  
Daniel P. Guerin  
Chief Judge

Dated: October 23, 2020  
Wheaton, Illinois

This Administrative Order 20-36 (2<sup>nd</sup> Amendment) is effective August 24, 2020 October 23, 2020 and remains in effect until further order of Court. This Order supplements, and to the extent any provisions are inconsistent, supersedes Administrative Order 20-26 (as amended).

**IT IS FURTHER ORDERED:**

**GENERAL PROCEDURES**

- Starting August 24, 2020, most felony and misdemeanor court matters will proceed only by remote videoconference via Zoom. To access a Zoom court proceeding, go to the homepage of the Circuit Clerk’s website at [www.18thjudicial.org](http://www.18thjudicial.org) and select the **“Remote Court Proceedings (Zoom)” icon.**
- Rules of conduct for Zoom court proceedings can be found on the Circuit Clerk’s Remote Court Proceedings webpage. All persons participating in a Zoom court proceeding must follow these rules and any others established by the assigned judge. Failure to do so can result in removal from the Zoom court proceeding.
- Judges will conduct Zoom court proceedings from the bench in open courtrooms at regularly scheduled court times to ensure public access to judicial proceedings. **However, no in-person court proceedings, other than those exceptions listed below herein, will take place before 10:35 A.M. 11:00 A.M.**
- Case document filings for a Zoom court proceeding must be filed with the Circuit Clerk through **i2File**. Follow the steps for **i2File** outlined on the Circuit Clerk’s website at [www.18thjudicial.org](http://www.18thjudicial.org) and select the **Criminal E-Filing-i2File icon**. Courtesy copies of any documents filed through **i2File** for a Zoom court proceeding must be emailed to the judge **at least 24 hours prior to the court proceeding**. Documents needed for in-person court proceedings at 10:35 A.M., 11:00 A.M. or 1:30 P.M. may be filed in open court. Below are respective email addresses:

Felony

- Room 4000 [John.Kinsella@18thjudicial.org](mailto:John.Kinsella@18thjudicial.org)
- Room 4002 [Kavita.Athanikar@18thjudicial.org](mailto:Kavita.Athanikar@18thjudicial.org)
- Room 4004 [Brian.Telander@18thjudicial.org](mailto:Brian.Telander@18thjudicial.org)
- Room 4006 [George.Bakalis@18thjudicial.org](mailto:George.Bakalis@18thjudicial.org)
- Room 4010 [Alex.McGimpsey@18thjudicial.org](mailto:Alex.McGimpsey@18thjudicial.org)
- Room 4012 [AnnCeline.Walsh@18thjudicial.org](mailto:AnnCeline.Walsh@18thjudicial.org)
- Room 4014 [Jeffrey.MacKay@18thjudicial.org](mailto:Jeffrey.MacKay@18thjudicial.org)

Misdemeanor

- Room 3001A [Karen.Wilson@18thjudicial.org](mailto:Karen.Wilson@18thjudicial.org)
- Room 4001 [Paul.Marchese@18thjudicial.org](mailto:Paul.Marchese@18thjudicial.org)
- Room 4003 [Robert.Miller@18thjudicial.org](mailto:Robert.Miller@18thjudicial.org)
- Room 4005 [Monique.O'Toole@18thjudicial.org](mailto:Monique.O'Toole@18thjudicial.org)
- Room 4007 [Joshua.Dieden@18thjudicial.org](mailto:Joshua.Dieden@18thjudicial.org)
- Room 4015 [George.Ford@18thjudicial.org](mailto:George.Ford@18thjudicial.org) (temporarily assigned)
- Room 4017 [Joseph.Bugos@18thjudicial.org](mailto:Joseph.Bugos@18thjudicial.org)

- The following matters are exceptions to Zoom proceedings and shall proceed in-person at their currently scheduled court dates and times until further order of the Court:
  - Orders of Protection
  - Matters set in Traffic courtrooms
  - Juvenile delinquency matters in courtrooms 3000 & 3002 (M,W,TH,F)

## CRIMINAL MATTERS

Court matters set by a judge at either 10:35 A.M., 11:00 A.M. or 1:30 P.M. are exceptions to Zoom proceedings and shall proceed in-person. These matters include the following:

- Guilty pleas
- In-custody matters when an appearance is not waived
- Motions to increase or revoke bond
- Evidentiary civil (SSH) and criminal hearings
- Bench and jury trials
- Other matters deemed by the assigned judge as essential to proceed in-person

The above-listed exceptions shall proceed in-person at either 10:35 A.M., 11:00 A.M. or 1:30 P.M. as set by the assigned judge. ~~Due to Sheriff's Office staffing and scheduling needs, in-person matters involving inmates will proceed at 1:30 P.M. unless specifically ordered, orally or in writing, by the Judge to proceed at 10:35 A.M. 11:00 A.M.~~ In addition, after a Zoom proceeding is completed, the assigned judge may call for an inmate to appear for an in-person proceeding at a time the judge deems necessary and appropriate.

### 1. BOND COURT

- Court matters shall proceed via video bond court or Zoom at their currently scheduled court times consistent with Administrative Order 20-26 (as amended) **except for the following:**
  - In-custody matters on Category A felony offenses when an appearance is not waived
  - Motions to increase or revoke bond
  - Other matters deemed by the assigned judge as essential to proceed in-person

### 2. FELONY DIVISION

- Matters shall proceed via Zoom at their regularly scheduled court times.
- Matters ~~listed above herein~~ listed under CRIMINAL MATTERS above as exceptions to Zoom shall proceed in-person at either 10:35 A.M., 11:00 A.M. or 1:30 P.M. as set by the assigned judge.
- Hearing and trial **calls** shall proceed via Zoom. After the judge determines which hearing or trial will proceed, it will proceed in-person at either 10:35 A.M., 11:00 A.M. or 1:30 P.M. as set by the assigned judge.
- Matters previously set at 1:30 P.M. shall proceed in-person.

### 3. MISDEMEANOR DIVISION

- Matters shall proceed via Zoom at their regularly scheduled court times.
- Matters ~~listed above herein~~ listed under CRIMINAL MATTERS above as exceptions to Zoom shall proceed in-person at either 10:35 A.M., 11:00 A.M. or 1:30 P.M. as set by the assigned judge.
- Hearing and trial **calls** shall proceed via Zoom. After the judge determines which hearing or trial will proceed, it will proceed in-person at either 10:35 A.M., 11:00 A.M. or 1:30 P.M. as set by the assigned judge. Witnesses should remain on-call in the manner and method designated by the parties responsible for their appearance at a hearing or trial.
- Matters previously set at 1:30 P.M. shall proceed in-person.

### 4. SPECIALTY & JUVENILE COURTS DIVISION

#### Specialty Courts

- Matters shall proceed via Zoom at their regularly scheduled court times.
- Matters ~~listed above herein~~ listed under CRIMINAL MATTERS above as exceptions to Zoom shall proceed in-person at either 10:35 A.M., 11:00 A.M. or 1:30 P.M. as set by the assigned judge.
- Hearing and trial **calls** shall proceed via Zoom. After the judge determines which hearing or trial will proceed, it will proceed in-person at either 10:35 A.M., 11:00 A.M. or 1:30 P.M. as set by the assigned judge. Witnesses should remain on-call in the manner and method designated by the parties responsible for their appearance at a hearing or trial.
- Matters previously set at 1:30 P.M. shall proceed in-person.

#### Juvenile Courts

- No change in current court operations

### 5. ORDERS OF PROTECTION

- No change in current court operations

### 6. TRAFFIC COURTS

- No change in current court operations

**IT IS FURTHER ORDERED** the Court may issue further orders, as necessary, to address the changing circumstances surrounding the COVID-19 pandemic.

Entered this ~~18th day of August-23<sup>rd</sup>~~ day of October, 2020 and **effective August 24, 2020–October 23, 2020.**

ENTER:

A handwritten signature in black ink, appearing to read "Daniel P. Guerin", written over a horizontal line.

Daniel P. Guerin  
Chief Judge

Dated: October 23, 2020  
Wheaton, Illinois