



Checklist for Wireless Telecommunication

Facilities Application

DuPage County Office Use Only:

Application Tracking #: _____

An application for the placement of wireless telecommunication facilities within DuPage County rights-of-way shall include the following completed checklist along with a completed application and applicable fees. **Please note that this checklist is required and an application will be deemed incomplete if not provided.**

All applications:

- Site specific structural loading analysis;
- A line-of-sight analysis;
- A location map showing where each proposed wireless telecommunication facility or structure would be installed including latitude/longitude coordinates;
- Photographs of the location and its immediate surroundings depicting the structure on which each proposed wireless telecommunication facility would be mounted or location where structures would be installed as well as the existing conditions prior to the proposed installation. Photographs should be taken within 6 months prior to submitting an application;
- Exhibit showing the location where each facility would be installed, including height, off-sets and volumetrics (cubic ft) for each of the system components;
- Specifications and drawings prepared by a structural engineer for each proposed wireless telecommunication facility covered by the application as it is proposed to be installed;
- A proposed schedule for the installation and completion of each wireless telecommunication facility covered by the application, if approved;
- Engineer's estimate of the cost of all required work, including restoration;
- Certification that the collocation complies with the DuPage County Wireless Telecommunication Facilities Ordinance, Frequency Interference Requirements, to the best of the applicant's knowledge;
- Legally competent evidence of the consent of the owner of the structure that a collocation is proposed upon (for installation on non-County owned infrastructure);
- Application Fee per the fee schedule provided in the Ordinance;

If co-located on County owned infrastructure:

- A make-ready analysis prepared by a structural engineer;
- An executed Pole Attachment Agreement (prior to permit issuance);
- Separate agreement(s) with any other collocators that are impacted by the requested collocation, if applicable.

| <u>DuPage County DOT Office Use Only</u> | | TECH INITIALS: |
|--|--|----------------|
| DATE RECEIVED: | | |
| DATE APPLICANT NOTIFIED: | | |
| RESUBMISSION DATE: | | |
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