

**Special consideration for
Building and Zoning permit
applications for Cellular
Telecommunications facility:**

Per Section 37-4.24 of the DuPage County Zoning Ordinance the DuPage County Regulatory Services Division shall complete the review of any Building Permit application for a Cellular Communications Facility within thirty (30) days of receipt of a completed Building Permit application from the telecommunications carrier

Per Section 37-4.24 of the DuPage County Zoning Ordinance the DuPage County Board shall act on any variation request from the requirements of the DuPage County Zoning Ordinance within seventy-five (75) days from the submittal of a completed Zoning Board of Appeals application from the telecommunications carrier



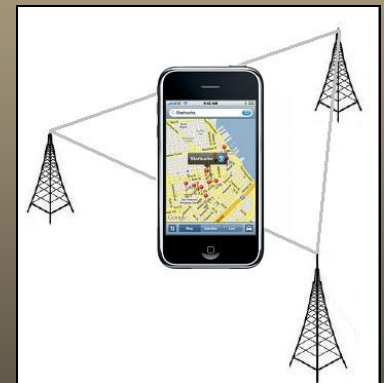
DUPAGE COUNTY

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**Information on
Permitting
Cell Towers**

**DUPAGE COUNTY
Building Division**



**All contractors working in
the unincorporated areas of
DuPage County are required
to be registered with the
County**

Cell and Antenna Towers



Requirements for submitting an application for new cellular tower or co-locating on an existing tower

Building Requirements

To apply: (must be submitted in person)

- A non-refundable application fee is required at the time of submittal (credited toward final permit fees at time of issuance)
- A completed application (property owner's signature will be required on the application or an authorization form signed and notarized by the owner will be required at the time of submittal)
- Two (2) complete sets of plans (**meeting and reflecting the current building codes**), including structural calculations, signed & sealed by a registered Illinois architect or structural engineer. In addition, if a new prefabricated equipment shelter is also proposed, two (2) sets of the manufacturer's construction plans & specifications are required, also signed & sealed by a registered Illinois architect or structural engineer.
- Two (2) copies of cut sheets for any proposed equipment cabinets

- Two (2) copies of cut sheets for the proposed antenna if not already included in the above plans
- The required Plats of Survey must accurately show the proposed lease area, locations of proposed new tower & all equipment pad, shelter, cabinet, fencing & access road locations. (This is also required for all of the existing when new antennas/equipment is being added to an existing site/tower)
- Six (6) copies of a scalable Plat of Survey, including the legal description, with all proposed new construction & any existing where applicable, accurately shown in the exact proposed/existing locations, signed & sealed by a registered Illinois Land Surveyor

To pick-up:

- Permit fee—payable by check, cash or credit card (Visa or Master Card only)
- A fully refundable cash bond per the adopted Schedule of Fees
- Township/County Hwy Entrance Permit
- Contractors registered
- Additional items may be required

For property in a Bank Trust: A Trust Disclosure form completed by the bank will be required at the time of permit submittal

Applications, Owner Authorization & Trust Disclosure forms can be downloaded from our web site

Zoning Requirements

Cellular Communications Towers which are licensed under the Illinois Messages Tax Act are considered public utilities and are permitted by right in all zoning districts and must meet the following requirements:

Towers in a residential district should be located on property that is at least two (2) acres in size

- The maximum height of a tower in a residential district is seventy-five (75) ft
- The facility area housing the tower and any appurtenances, (fencing, parking area, cabinets, sheds, etc.) must be at least fifteen (15) ft from the front property line and ten (10) ft from any side or rear property line

Towers in a non-residential zoning district require no minimum lot area

- The maximum height of a tower in a non-residential district is two hundred (200) ft
- The facility area housing the tower and any appurtenances (tower, fencing, parking area, cabinets, sheds, etc.) must be at least fifteen (15) ft from the front property line and ten (10) ft from any side or rear property line

Additional information can be found in Appendix A of the DuPage County Zoning Ordinance