

Zoning Requirements

For information regarding

Business (B-1 & B-2),

Office (O & OR) and

Industrial (I-1 & I-2)

please consult the DuPage County

Zoning Ordinance or contact the

Zoning Staff at 630.407.6700



DuPage County

Building & Zoning Department
421 N County Farm Road
Wheaton IL 60187

Phone: 630.407.6700

Fax: 630.407.6702

E-mail: Buildingandzoning@dupageco.org

Web site: www.dupageco.org/building

DUPAGE COUNTY

COMMERCIAL

NEW BUILDINGS
AND
ADDITIONS

Building Division

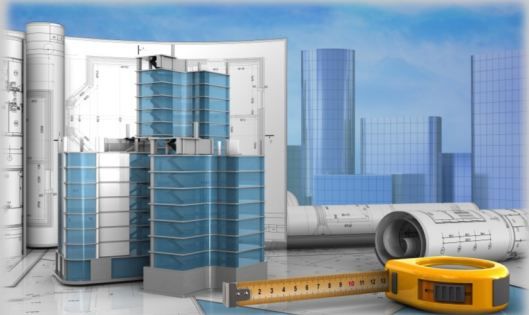


All contractors working in the
unincorporated areas of DuPage
County are required to be registered
with the County

New Commercial Buildings/Additions/Accessory Structures

To apply: (must be submitted in person)

- A non refundable application fee is required at the time of submittal (credited toward final permit fee at time of issuance)
- Completed application (**property owner's signature** will be required on application or an authorization form signed and notarized by the owner at time of submittal)
- Five (5) copies of stamped construction plans by an IL Architect or Structural Engineer, five (5) sets of fire alarm and fire sprinkler drawings for **commercial building**. For buildings with cooking operations five (5) sets of kitchen hood exhaust and suppression system drawings are required. Three (3) copies of elevator specifications.



- Five (5) copies of the (COM check) as well as five (5) cut sheets for all installed systems (HVAC/lighting/window) as required by the Illinois Energy Efficient Building Code.

We follow the 2015 International Code Council Codes, the 2014 National Electric Code & current IL State Plumbing Code.

- Six (6) copies of a site plan or scalable Plat of Survey—sites must be stamped by a Professional Engineer with structures drawn to scale (if surveyor stamp not on the sites— one (1) copy of the Plat of Survey with seal and signature visible will also be required) all footprint and foundation dimensions must match.

(Scale required—1"=10'; 20'; 30'; 40' or 50')

Estimated review time—twenty (20) business days

For property in a Bank Trust: a trust disclosure form completed by the bank will be required at time of permit submittal

Application, Owner Authorization & Trust Disclosure forms can be downloaded from our web site: www.dupageco.org/building



To pick-up:

- Permit fee—payable by check, cash or credit card (Visa or Master Card only)
- A fully refundable cash bond for commercial additions per the adopted Schedule of Fees
- Township/County Hwy Entrance Permit
- Impact Fee receipt
- Sewer & water tap on receipts or copy of DuPage County Health Department permit card if on well and/or septic
- All contractors registered with the County
- Additional items may be required