

# **DUPAGE COUNTY, ILLINOIS**

REPORT ON FEDERAL AWARDS

For the Year Ended November 30, 2016

# DUPAGE COUNTY

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REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER  
MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH  
*GOVERNMENT AUDITING STANDARDS*

INDEPENDENT AUDITORS' REPORT

To the Honorable Chairman and  
Members of the County Board  
DuPage County, Illinois

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, the discretely presented component units, each major fund, and the aggregate remaining fund information of DuPage County, Illinois as of and for the year ended November 30, 2016, and the related notes to the financial statements, which collectively comprise DuPage County's basic financial statements, and have issued our report thereon dated May 26, 2017. Our report includes a reference to other auditors who audited the financial statements of DuPage Airport Authority, a discretely presented component unit, as described in our report on DuPage County's financial statements. The financial statements of DuPage Airport Authority were not audited in accordance with *Government Auditing Standards*.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered DuPage County's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of DuPage County's internal control. Accordingly, we do not express an opinion on the effectiveness of DuPage County's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying schedule of findings and questioned costs, we identified a certain deficiency in internal control that we consider to be a material weakness and other deficiencies that we consider to be significant deficiencies.

Honorable Chairman and Members  
of the County Board  
DuPage County, Illinois

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the deficiency described in the accompanying schedule of findings and questioned costs as item 2016-001 to be a material weakness. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiencies described in the accompanying schedule of findings and questioned costs as items 2016-002, 2016-003 and 2016-004 to be significant deficiencies.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether DuPage County's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **DuPage County's Response to Findings**

DuPage County's response to the findings identified in our audit is described in the accompanying schedule of findings and questioned costs. DuPage County's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Baker Tilly Virchow Krause, LLP*

Oak Brook, Illinois  
May 26, 2017

REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM; REPORT ON INTERNAL CONTROL  
OVER COMPLIANCE; AND REPORT ON THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
REQUIRED BY THE UNIFORM GUIDANCE

INDEPENDENT AUDITORS' REPORT

To the Honorable Chairman and  
Members of the County Board  
DuPage County, Illinois

**Report on Compliance for Each Major Federal Program**

We have audited DuPage County's compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of DuPage County's major federal programs for the year ended November 30, 2016. DuPage County's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

DuPage County's basic financial statements include the operations of DuPage County Health Department, which received \$11,795,720 in federal awards which is not included in DuPage County's schedule of expenditures of federal awards during the year ended November 30, 2016. Our audit, described below, did not include the operations of DuPage County Health Department because a separate audit was performed in accordance with the Uniform Guidance.

***Management's Responsibility***

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

***Auditors' Responsibility***

Our responsibility is to express an opinion on compliance for each of DuPage County's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about DuPage County's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

Honorable Chairman and Members  
of the County Board  
DuPage County, Illinois

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of DuPage County's compliance.

### ***Opinion on Each Major Federal Program***

In our opinion, DuPage County complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended November 30, 2016.

### **Report on Internal Control Over Compliance**

Management of DuPage County is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered DuPage County's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of DuPage County's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Honorable Chairman and Members  
of the County Board  
DuPage County, Illinois

### **Purpose of this Report**

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

### **Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance**

We have audited the financial statements of the governmental activities, the business-type activities, the discretely presented component units, each major fund, and the aggregate remaining fund information of DuPage County, Illinois as of and for the year ended November 30, 2016, and the related notes to the financial statements, which collectively comprise DuPage County's basic financial statements. We issued our report thereon dated May 26, 2017, which contained unmodified opinions on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. Our report includes a reference to other auditors who audited the financial statements of the DuPage Airport Authority, a discretely presented component unit, as described in our report on DuPage County's financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the basic financial statements as a whole.

*Baker Tilly Virchow Krause, LLP*

Oak Brook, Illinois  
August 8, 2017

**DuPage County, Illinois**  
**Schedule of Expenditures of Federal Awards**  
**For the Year Ended November 30, 2016**

Federal Grantor/Pass-Through Grantor/Program Title	Federal CFDA Number	Direct or Pass-Through Grant Number	Program or Award Amount	2016 Federal Expenditures	Passed Through to Subrecipients
<b>U.S. Department of Housing and Urban Development</b>					
Direct Programs:					
Community Development Block Grants/Entitlement Grants Cluster:					
Community Development Block Grants/Entitlement Grants :					
Community Development Block Grants	14.218	B-14-UC-17-0002	\$ 3,493,505	\$ 1,496,660	\$ 1,326,821
Community Development Block Grants	14.218	B-15-UC-17-0002	3,565,584	2,161,361	1,369,903
Community Development Block Grants	14.218	B-16-UC-17-0002	3,525,457	311,589	248,069
Neighborhood Stabilization Program	14.218	B-08-UN-17-0002	5,176,438	17,295	-
Total Community Development Block Grants/Entitlement Grants				3,986,905	2,944,793
Total Community Development Block Grants/Entitlement Grants Cluster				3,986,905	2,944,793
Home Investment Partnerships Program:					
Home Investment Partnership Program	14.239	M-13-DC-17-0214	1,239,250	367,948	113,477
Home Investment Partnership Program	14.239	M-14-DC-17-0214	1,312,014	36,789	-
Home Investment Partnership Program	14.239	M-15-DC-17-0214	1,226,726	294,726	19,451
Home Investment Partnership Program	14.239	M-16-DC-17-0214	1,275,958	216,262	74,513
Total Home Investment Partnership Program				915,725	207,441
CDBG-Disaster Recovery Grants-Pub.L. No.113-2 Cluster:					
Hurricane Sandy Community Development Block Grant Disaster Recovery Grants (CDGB-DR):					
Hurricane Sandy Community Development Block Grant Disaster					
Recover Grants	14.269	B-13-US-17-0002	31,526,000	3,258,825	-
Total Hurricane Sandy Community Development Block Grant Disaster Recovery Grants (CDBG-DR)				3,258,825	-
Total CDBG-Disaster Recovery Grants-Pub.L.No. 113-2 Cluster				3,258,825	-
Continuum of Care Program:					
Continuum of Care Program - Planning	14.267	IL0603L5T141400	48,480	28,347	-
Continuum of Care Program - Planning	14.267	IL0631L5T141500	123,278	22,039	-
2014 Continuum of Care Program - HMIS	14.267	IL0306L5T141407	154,556	127,927	-
2015 Continuum of Care Program - HMIS	14.267	IL0306L5T141508	154,556	24,384	-
Total Continuum of Care Program				202,697	-
Emergency Solutions Grant Program:					
Emergency Solutions Grant	14.231	E-14-UC-17-0002	255,126	73,610	29,149
Emergency Solutions Grant	14.231	E-15-UC-17-0002	280,160	211,246	147,609
Emergency Solutions Grant	14.231	E-16-UC-17-0002	288,711	13,079	8,228
Total Emergency Solutions Grant Program				297,935	184,986
Passed through the Illinois Department of Human Services					
Emergency Solutions Grant Program:					
Emergency Solutions Grant	14.231	FCSUH03761	26,513	19,793	-
Emergency Solutions Grant	14.231	FCSVH03761	33,430	4,810	-
Total Emergency Solutions Grant Program				24,603	-
Total Emergency Solutions Grant Program				322,538	184,986
Passed through the DuPage Housing Authority					
Housing Voucher Cluster:					
Section 8 Housing Choice Vouchers:					
Family Self-Sufficiency Program	14.871	Program Year 2015	79,635	7,544	-
Family Self-Sufficiency Program	14.871	Program Year 2016	45,114	45,114	-
Total Section 8 Housing Choice Vouchers				52,658	-
Total Housing Voucher Cluster				52,658	-
Total U.S. Department of Housing and Urban Development				8,739,348	3,337,220



**DuPage County, Illinois**  
**Schedule of Expenditures of Federal Awards**  
**For the Year Ended November 30, 2016**

Federal Grantor/Pass-Through Grantor/Program Title	Federal CFDA Number	Direct or Pass-Through Grant Number	Program or Award Amount	2016 Federal Expenditures	Passed Through to Subrecipients
<b>U.S. Department of Justice</b>					
Direct Programs:					
State Criminal Alien Assistance Program:					
State Criminal Alien Assistance Program	16.606	N/A	N/A	\$ 180,142	\$ -
Total State Criminal Alien Assistance Program				<u>180,142</u>	<u>-</u>
Criminal and Juvenile Justice and Mental Health Collaboration Program:					
Mental Illness Court Alternative Program (MICAP)					
Expansion Project	16.745	2010-MO-BX-0009	\$ 198,904	44,313	-
Total Criminal and Juvenile Justice and Mental Health Collaboration Program				<u>44,313</u>	<u>-</u>
Drug Court Discretionary Grant Program:					
Adult Drug Court Enhancement Project	16.585	2011-DC-BX-0130	199,691	10,164	-
Total Drug Court Discretionary Grant Program				<u>10,164</u>	<u>-</u>
DNA Backlog Reduction Program:					
Forensic DNA Backlog Reduction Program	16.741	2013-DN-BX-0025	296,770	14,998	-
Forensic DNA Backlog Reduction Program	16.741	2014-DN-BX-0101	225,000	206,024	-
Forensic DNA Backlog Reduction Program	16.741	2015-DN-BX-0016	200,000	131,673	-
Total DNA Backlog Reduction Program				<u>352,695</u>	<u>-</u>
Passed through the Illinois Department of Human Services:					
Juvenile Accountability Block Grants:					
Juvenile Accountability Block Grants Program Grant	16.523	FCSUR03266	25,939	17,155	-
Juvenile Accountability Block Grants Program Grant	16.523	FCSUR03291	50,000	16,463	-
Juvenile Accountability Block Grants Program Grant	16.523	FCSVR03529	94,050	22,447	-
Total Juvenile Accountability Block Grants				<u>56,065</u>	<u>-</u>
Juvenile Justice and Delinquency Prevention:					
Juvenile Accountability Block Grants Program Grant	16.540	FCSUR03529	50,000	31,001	-
Juvenile Accountability Block Grants Program Grant	16.540	FCSVR03529	80,652	13,617	-
Total Juvenile Justice and Delinquency Prevention				<u>44,618</u>	<u>-</u>
Passed through the Illinois Criminal Justice Information Authority:					
Edward Byrne Memorial Justice Assistance Grant Program:					
Multi-Jurisdictional Drug Prosecution	16.738	413021	125,132	85,206	-
Multi-Jurisdictional Drug Prosecution	16.738	414021	125,132	20,595	-
Total Edward Byrne Memorial Justice Assistance Grant Program				<u>105,801</u>	<u>-</u>
Crime Victim Assistance:					
Crime Victim Assistance Program	16.575	214060	58,347	13,519	-
Crime Victim Assistance Program	16.575	215060	58,347	49,430	-
Total Crime Victim Assistance				<u>62,949</u>	<u>-</u>
Paul Coverdell Forensic Sciences Improvement Grant Program:					
National Forensic Science Improvement Grant	16.742	715503	28,618	27,356	-
Total Paul Coverdell Forensic Sciences Improvement Grant Program				<u>27,356</u>	<u>-</u>
Passed through the National Children's Alliance:					
Improving the Investigation and Prosecution of Child Abuse and the Regional and Local Children's Advocacy Centers:					
National Children's Alliance Program Support Grant	16.758	37-WHEA-IL-SA16	9,000	9,000	-
Total Improving the Investigation and Prosecution of Child Abuse and the Regional and Local Children's Advocacy Centers				<u>9,000</u>	<u>-</u>
Total U.S. Department of Justice				<u><b>893,103</b></u>	<u><b>-</b></u>

**DuPage County, Illinois**  
**Schedule of Expenditures of Federal Awards**  
**For the Year Ended November 30, 2016**

Federal Grantor/Pass-Through Grantor/Program Title	Federal CFDA Number	Direct or Pass-Through Grant Number	Program or Award Amount	2016 Federal Expenditures	Passed Through to Subrecipients
<b>U.S. Department of Labor</b>					
Passed through the Illinois Department of Commerce and Economic Opportunity:					
Employment Service Cluster:					
Employment Service/Wagner-Peyser Funded Activities:					
Disability Employment Initiative 2013	17.207	14-111001	\$ 330,500	\$ 67,277	\$ -
Disability Employment Initiative 2013	17.207	13-632006	48,281	48,281	-
Total Employment Service/Wagner-Peyser Funded Activities				<u>115,558</u>	<u>-</u>
Total Employment Service Cluster				<u>115,558</u>	<u>-</u>
Trade Adjustment Assistance:					
Trade Adjustment Assistance Program	17.245	14-661006	219,956	164,417	-
Total Trade Adjustment Assistance				<u>164,417</u>	<u>-</u>
WIA/WIOA Cluster					
WIA/WIOA Adult Program:					
Title 1A	17.258	14-681006	1,215,772	123,863	-
Title 1A	17.258	15-681006	1,301,608	1,032,771	-
Title 1A	17.258	16-681006	1,472,240	234,438	-
Total WIA/WIOA Adult Program				<u>1,391,072</u>	<u>-</u>
WIA/WIOA Youth Activities:					
Title 1Y	17.259	14-681006	1,810,288	91,420	-
Title 1Y	17.259	15-681006	1,888,337	1,426,696	524,086
Title 1Y	17.259	16-681006	1,600,941	425,789	208,420
Total WIA/WIOA Youth Activities				<u>1,943,905</u>	<u>732,506</u>
WIA/WIOA Dislocated Worker Formula Grants:					
WIOA Rapid Response Layoffs and Closings	17.278	14-651006	800,092	460,197	-
WIOA Trade Case Management	17.278	15-653006	51,597	47,095	-
Title 1D	17.278	14-681006	1,964,910	73,685	-
Title 1D	17.278	15-681006	2,185,477	1,704,112	-
Title 1D	17.278	16-681006	2,331,712	528,528	-
Total WIA/WIOA Dislocated Worker Formula Grants				<u>2,813,617</u>	<u>-</u>
Total WIA/WIOA Cluster				<u>6,148,594</u>	<u>732,506</u>
Total U.S. Department of Labor:				<u><b>6,428,569</b></u>	<u><b>732,506</b></u>
<b>U. S. Department of Transportation</b>					
Passed through the Regional Transportation Authority					
Transit Services Programs Cluster:					
Enhanced Mobility of Seniors and Individuals with Disabilities:					
Transportation to Work Grant	20.513	S5310-2014-10	252,000	252,000	-
Total Enhanced Mobility of Seniors and Individuals with Disabilities				<u>252,000</u>	<u>-</u>
Total Transit Services Programs Cluster				<u>252,000</u>	<u>-</u>
Passed through the IL Emergency Management Agency					
Interagency Hazardous Materials Public Sector Training and Planning Grants:					
Hazardous Materials Emergency Preparedness Grant	20.703	14DUPAHME	20,000	19,993	-
Hazardous Materials Emergency Preparedness Grant	20.703	15DUPAGHME	27,510	23,361	-
Total Interagency Hazardous Materials Public Sector Training and Planning Grants				<u>43,354</u>	<u>-</u>

**DuPage County, Illinois**  
**Schedule of Expenditures of Federal Awards**  
**For the Year Ended November 30, 2016**

Federal Grantor/Pass-Through Grantor/Program Title	Federal CFDA Number	Direct or Pass-Through Grant Number	Program or Award Amount	2016 Federal Expenditures	Passed Through to Subrecipients
<b>U. S. Department of Transportation (continued)</b>					
Passed through the Illinois Department of Transportation:					
Highway Planning and Construction Cluster:					
Highway Planning and Construction:					
Central Signal System - North Region					
Phase III Construction Engineering	20.205	C-91-096-13	\$ 102,868	\$ 73,468	\$ -
Fabyan Parkway at Illinois Route 38					
Construction Engineering	20.205	C-91-145-13	707,329	136,654	-
75th Street from Adams Street to Plainfield Road					
Construction Engineering lighting	20.205	C-91-306-15	62,097	43,194	-
Warrenville Road over West Branch of the DuPage River - Bridge Replacement					
Phase II Design Engineering	20.205	D-91-162-14	328,585	296	-
Phase III Construction Engineering	20.205	C-91-162-14	392,054	95,351	-
Warrenville Road over East Branch of the DuPage River					
Phase I Preliminary Engineering	20.205	P-91-175-15	152,753	60,251	-
55th Street from Dunham Road to Clarendon Hills Road					
Phase II Design Engineering	20.205	D-91-197-15	366,000	176,597	-
Preliminary Engineering	20.205	R-91-007-15	86,400	84,818	-
Total Highway Planning and Construction				<u>670,629</u>	-
Passed through Chicago Metropolitan Agency for Planning					
Highway Planning and Construction:					
3-C Transportation Planning Activities	20.205	C-15-0020	250,000	143,122	-
Total Highway Planning and Construction				<u>143,122</u>	-
Total Highway Planning and Construction Cluster				<u>813,751</u>	-
Total U. S. Department of Transportation				<u><b>1,109,105</b></u>	-
<b>U.S. Department of Energy</b>					
Passed through the Illinois Department of Commerce and Economic Opportunity:					
Weatherization Assistance for Low-Income Persons:					
Illinois Home Weatherization Assistance Program	81.042	13-403028	340,054	42,145	-
Illinois Home Weatherization Assistance Program	81.042	13-404028	339,389	7,832	-
Total Weatherization Assistance for Low-Income Persons				<u>49,977</u>	-
Total U.S. Department of Energy				<u><b>49,977</b></u>	-
<b>U.S. Department of Health and Human Services</b>					
Passed through the Northeastern Illinois Area Agency on Aging:					
Special Programs for the Aging Title VII, Chapter 3 Programs for Prevention of Elder Abuse, Neglect, and Exploitation:					
Case Coordination Unit - Title VII	93.041	16-703	5,812	5,261	-
Case Coordination Unit - Title VII	93.041	17-703	5,721	837	-
Total Special Programs for the Aging Title VII, Chapter 3 Programs for Prevention of Elder Abuse, Neglect, and Exploitation				<u>6,098</u>	-
Special Programs for the Aging Title VII, Chapter 2 Long Term Care Ombudsman Services for Older Individuals:					
Case Coordination Unit - Title VII	93.042	16-703	30,128	24,376	-
Total Special Programs for the Aging Title VII, Chapter 2 Long Term Care Ombudsman Services for Older Individuals				<u>24,376</u>	-

**DuPage County, Illinois**  
**Schedule of Expenditures of Federal Awards**  
**For the Year Ended November 30, 2016**

Federal Grantor/Pass-Through Grantor/Program Title	Federal CFDA Number	Direct or Pass-Through Grant Number	Program or Award Amount	2016 Federal Expenditures	Passed Through to Subrecipients
<b>U.S. Department of Health and Human Services (continued)</b>					
Aging Cluster					
Special Programs for the Aging_ Title III, Part B_ Grants for Supportive Services and Senior Centers:					
Case Coordination Unit - Title IIIB	93.044	16-703	\$ 520,705	\$ 400,176	\$ -
Case Coordination Unit - Title IIIB	93.044	17-703	407,987	27,512	-
Total Special Programs for the Aging_ Title III, Part B_ Grants for Supportive Services and Senior Centers				<u>427,688</u>	<u>-</u>
Total Aging Cluster				<u>427,688</u>	<u>-</u>
National Family Caregiver Support, Title III, Part E:					
Case Coordination Unit - Title IIIE	93.052	16-703	189,685	178,455	-
Case Coordination Unit - Title IIIE	93.052	17-703	171,994	20,168	-
Total National Family Caregiver Support, Title III, Part E				<u>198,623</u>	<u>-</u>
Medicare Enrollment Assistance Program:					
Case Coordination Unit - MIPPA	93.071	16-703	33,677	32,667	-
Case Coordination Unit - MIPPA	93.071	17-703	33,761	9,547	-
Total Medicare Enrollment Assistance Program				<u>42,214</u>	<u>-</u>
Affordable Care Act State Health Insurance Assistance Program (SHIP) and Aging and Disability Resource Center (ADRC) Options Counseling for Medicare-Medicaid Individuals in States with Approved Financial Alignment Models:					
Case Coordination Unit - MMAI Assistance	93.626	15-703	17,216	7,640	-
Total Affordable Care Act State Health Insurance Assistance Program (SHIP) and Aging and Disability Resource Center (ADRC) Options Counseling for Medicare-Medicaid Individuals in States with Approved Financial Alignment Models				<u>7,640</u>	<u>-</u>
ACA Support for Demonstration Ombudsman Programs Serving Beneficiaries of State Demonstrations to Integrate Care for Medicare-Medicaid:					
Case Coordination Unit - LT OMB HCO	93.634	OMBHOME201403	103,511	29,189	-
Total ACA Support for Demonstration Ombudsman Programs Serving Beneficiaries of State Demonstrations to Integrate Care for Medicare-Medicaid				<u>29,189</u>	<u>-</u>
Passed through the Illinois Department of Healthcare and Family Services:					
Child Support Enforcement:					
Child Support Enforcement - Expedited Child Support	93.563	2015-55-0009-K2	28,380	17,127	-
Child Support Enforcement - Expedited Child Support	93.563	2015-55-0009-K3	28,380	10,890	-
Title IV-D - Child Support Enforcement Program	93.563	2014-55-013-K3A	402,600	240,227	-
Title IV-D - Child Support Enforcement Program	93.563	2017-55-013-K1B	402,600	170,372	-
Total Child Support Enforcement				<u>438,616</u>	<u>-</u>
Grants to States for Access and Visitation Programs:					
Child Support Enforcement - Access and Visitation	93.597	2015-55-024-K2B	90,000	56,475	-
Child Support Enforcement - Access and Visitation	93.597	2015-55-024-K2B	90,000	41,669	-
Total Grants to States for Access and Visitation Programs				<u>98,144</u>	<u>-</u>

**DuPage County, Illinois**  
**Schedule of Expenditures of Federal Awards**  
**For the Year Ended November 30, 2016**

Federal Grantor/Pass-Through Grantor/Program Title	Federal CFDA Number	Direct or Pass-Through Grant Number	Program or Award Amount	2016 Federal Expenditures	Passed Through to Subrecipients
<b>U.S. Department of Health and Human Services (continued)</b>					
Passed through DuPage County Health Department:					
Hospital Preparedness Program (HPP) and Public Health Emergency Preparedness (PHEP) Aligned Cooperative Agreements:					
Public Health Emergency Preparedness	93.074	67180022D	\$ 74,000	\$ 49,112	\$ -
Public Health Emergency Preparedness	93.074	77180022E	330,778	96,766	-
Cities Readiness Initiative	93.074	77180101E	52,173	13,194	-
Total Hospital Preparedness Program (HPP) and Public Health Emergency Preparedness (PHEP) Aligned Cooperative Agreements				159,072	-
Passed through the Illinois Department of Commerce and Economic Opportunity:					
Low-Income Home Energy Assistance:					
Low Income Home Energy Assistance Program	93.568	15-224028	3,199,593	131,259	-
Low Income Home Energy Assistance Program	93.568	16-224028	4,264,678	1,452,083	-
Illinois Home Weatherization Assistance Program	93.568	15-221028	592,352	383,916	-
Illinois Home Weatherization Assistance Program	93.568	16-221028	909,777	115,637	-
Total Low-Income Home Energy Assistance				2,082,895	-
Community Services Block Grant:					
Community Services Block Grant	93.569	15-231028	981,827	478,456	70,222
Community Services Block Grant	93.569	16-231028	1,041,242	566,458	155,276
Total Community Services Block Grant				1,044,914	225,498
Passed through the Illinois Department of Human Services:					
Social Services Block Grant:					
Donated Funds Initiative	93.667	FCSUJ00210	67,740	39,099	-
Donated Funds Initiative	93.667	FCSVJ00210	67,740	28,156	-
Total Social Services Block Grant				67,255	-
Passed through the Illinois Department of Children and Family Services					
Social Services Block Grant:					
Children's Advocacy Program	93.667	1351299016	7,701	4,604	-
Children's Advocacy Program	93.667	1351299017	7,701	3,233	-
Total Social Services Block Grant				7,837	-
Total Social Services Block Grant				75,092	-
Passed through the Administrative Office of the Illinois Courts					
State Court Improvement Program					
State Court Improvement Program Grant	93.586	CIP-G-1606	10,000	6,166	-
Total State Court Improvement Program				6,166	-
Total Department of Health and Human Services				4,640,727	225,498

**DuPage County, Illinois**  
**Schedule of Expenditures of Federal Awards**  
**For the Year Ended November 30, 2016**

Federal Grantor/Pass-Through Grantor/Program Title	Federal CFDA Number	Direct or Pass-Through Grant Number	Program or Award Amount	2016 Federal Expenditures	Passed Through to Subrecipients
<b>U.S. Department of Homeland Security</b>					
Direct Program:					
Emergency Management Performance Grants:					
Federal Emergency Management Performance Grant	97.042	16EMADUPA	\$ 157,970	\$ 130,470	\$ -
Total Emergency Management Performance Grants				<u>130,470</u>	<u>-</u>
Passed through Illinois Emergency Management Agency					
Hazard Mitigation Grant:					
Hazard Mitigation Grant	97.039	FEMA-DR-4116-IL	2,781,435	1,548,744	-
Total Hazard Mitigation Grant				<u>1,548,744</u>	<u>-</u>
Passed through Village of Hinsdale					
Hazard Mitigation Grant:					
Graue Mill Grant	97.039	FEMA-DR-1935-IL	2,576,475	150,280	-
Total Hazard Mitigation Grant				<u>150,280</u>	<u>-</u>
Total Hazard Mitigation Grant				<u>1,699,024</u>	<u>-</u>
Total U. S. Department of Homeland Security				<u><b>1,829,494</b></u>	<u>-</u>
Total Federal Awards				<u><b>\$ 23,690,323</b></u>	<u><b>\$ 4,295,224</b></u>

# DUPAGE COUNTY, ILLINOIS

## NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS For the Year Ended November 30, 2016

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### **NOTE 1 – BASIS OF PRESENTATION**

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The accompanying schedule of expenditures of federal awards (the “schedule”) includes the federal award activity of the DuPage County, Illinois under programs of the federal government for the year ended November 30, 2016. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the schedule presents only a selected portion of the operations of DuPage County, Illinois, it is not intended to and does not present the financial position, changes in net position or cash flows of DuPage County, Illinois.

The reporting entity for DuPage County is based upon criteria established by the Governmental Accounting Standards Board. DuPage County is the primary government according to GASB criteria, while the DuPage County Airport Authority (Airport Authority) is a discretely presented component unit and the DuPage County Health Department (Health Department) is a blended component unit. The Airport Authority is not required to be audited according to the Uniform Guidance. Federal awards received directly by the Health Department are not included in this report since the amounts are reported in a separate report.

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### **NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

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Expenditures reported on the schedule are reported on the modified accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Negative amounts shown on the schedule represent adjustments or credits made in the normal course of business to amounts reported as expenditures in prior years. Pass-through entity identifying numbers are presented where available.

The underlying accounting records for the grant programs are maintained on the modified accrual basis of accounting. Under the modified accrual basis, revenues are recorded when susceptible to accrual, i.e., both measurable and available. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when the liability is incurred.

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### **NOTE 3 – INDIRECT COST RATE**

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DuPage County has not elected to use the 10% de minimis indirect cost rate.

# DUPAGE COUNTY, ILLINOIS

## SCHEDULE OF FINDINGS AND QUESTIONED COSTS For the Year Ended November 30, 2016

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### SECTION I – SUMMARY OF AUDITORS' RESULTS

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#### *FINANCIAL STATEMENTS*

Type of report the auditor issued on whether the financial statements audited were prepared in accordance with GAAP: **Unmodified**

Internal control over financial reporting:

- > Material weakness (es) identified?        X   yes             no
- > Significant deficiency (ies) identified?        X   yes             none reported

Noncompliance material to financial statements noted?             yes        X   no

#### *FEDERAL AWARDS*

Internal control over major programs:

- > Material weakness (es) identified?             yes        X   no
- > Significant deficiency (ies) identified?             yes        X   none reported

Type of auditor's report issued on compliance for major programs: **Unmodified**

Any audit findings disclosed that are required to be reported in accordance with section 2 CFR 200.516(a) of the Uniform Guidance?             yes        X   no

Auditee qualified as low-risk auditee?             yes        X   no

Identification of major federal programs:

<u>CFDA Number(s)</u>	<u>Name of Federal Program or Cluster</u>
14.218	Community Development Block Grants/Entitlement Grants Cluster
17.258, 17.259, 17.278	WIA/WIOA Cluster
20.205	Highway Planning and Construction Cluster
97.039	Hazard Mitigation Grant

Dollar threshold used to distinguish between type A and type B programs:      \$ 750,000



# DUPAGE COUNTY, ILLINOIS

## SCHEDULE OF FINDINGS AND QUESTIONED COSTS For the Year Ended November 30, 2016

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### SECTION II – FINANCIAL STATEMENT FINDINGS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

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#### ***Finding 2016-001: County Board – Convalescent Center - External Financial Reporting***

**Criteria:** Properly designed systems of internal control provide your organization with the ability to record accurate year-end transactions.

**Condition:** In the prior year, audit procedures revealed that the Convalescent Center Fund was improperly presenting long-term liabilities and unavailable revenue on the modified accrual fund financial statements. Adjustments were recorded in the prior year to properly reflect the modified accrual basis of accounting and a material weakness in external financial reporting was reported. During our audit procedures in the current year, it was determined that unavailable revenue was properly recorded as a deferred inflow of resources but the long-term liabilities were included on the modified accrual fund financial statements. Audit adjustments were made to remove the long-term liabilities from the fund financial statements.

**Cause:** Internal controls over the financial reporting system were not sufficient to detect the material misstatement.

**Effect:** Material audit adjustments were required to the fund financial statements.

**Recommendations for Corrective Action:** We recommend the County's internal controls over financial reporting include a review of the Convalescent Center's fund financial statements to ensure they are properly presented on the modified accrual basis of accounting.

**Management's Response:** In the past, the Convalescent Center's internal financial statements have always been prepared on a full accrual basis due to State reporting requirements, and have been converted to modified accrual during the audit process. The County is aware of the necessary adjustments to convert internal statements from accrual to modified accrual accounting. A complete review by both the Convalescent Center financial services manager and the Finance Department will be performed to ensure the internal financial statements are prepared on the modified accrual basis of accounting.

#### ***Finding 2016-002: County Board - Finance – Manual Journal Entries***

**Criteria:** An effective internal control system should include robust review procedures and segregation of duties throughout significant transaction cycles, including month-end close processes. In particular, controls around journal entries are vital to the integrity of a strong control environment.

**Condition:** The Finance Department and the County Treasurer utilize a form that requires the preparer, reviewer, and releaser to be three separate staff. However, the system does not require secondary review prior to posting to the general ledger which allows the County to circumvent the use of the form. During 2016, the County began performing a monthly completeness check to ensure that all manual journal entries entered into the general ledger are accompanied by a completed form.

## DUPAGE COUNTY, ILLINOIS

### SCHEDULE OF FINDINGS AND QUESTIONED COSTS For the Year Ended November 30, 2016

---

#### SECTION II – FINANCIAL STATEMENT FINDINGS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS (CONT.)

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##### ***Finding 2016-002: County Board - Finance – Manual Journal Entries (cont.)***

**Cause:** The system does not require a secondary review prior to posting an entry to the general ledger and during the beginning of the year monthly completeness checks were not being performed.

**Effect:** An unauthorized journal entry may be entered into the general ledger that overrides other internal controls in place at the County

**Recommendations for Corrective Action:** If secondary review requirements cannot be implemented within the County's financial accounting software, we recommend that the County continue a monthly completeness check to ensure that all manual journal entries entered into the general ledger are accompanied by a completed form. This completeness check should continue to be documented through written signature or initials of reviewer.

**Management's Response:** As noted in the paragraph above, stronger internal controls over the manual journal entry process were enacted during Fiscal Year 2016 with appropriate documentation accompanying all manual journal entries.

##### ***Finding 2016-003: County Board - Finance – Non-Treasurer Held Bank Accounts***

**Criteria:** A properly and effectively designed system of internal control should encompass all operational activity of the County. This includes decentralized transactional activity and bank accounts maintained by the various departments and offices of the County other than the County Treasurer.

**Condition:** We noted that several departments and offices utilize bank accounts that are not reported in the County's general ledger software throughout the year. Year-end, entries by the Finance Department and audit entries were necessary to properly record these accounts into the general ledger. These "off-book" accounts consisted of governmental fund accounts and agency accounts in which the County held fiduciary responsibility for monies required to be distributed to other entities.

**Cause:** While some departments and offices maintain their own systems of internal controls, the maintenance of accounts outside the County's internal control procedures ensures that the accounts and related activity do not go through the County's centralized review and approval procedures. Specifically, the County's multi-office monthly review of bank reconciliations, and review and approval process over disbursements.

**Effect:** By operating outside the auspices of the County's primary system of internal controls, there is a risk that the County's financial statements would exclude transactional activity and existing bank account balances without the knowledge of management or the County Board. Additionally, errors or fraud could occur in these accounts without being discovered that would have otherwise been identified within the primary control procedures.

# DUPAGE COUNTY, ILLINOIS

## SCHEDULE OF FINDINGS AND QUESTIONED COSTS For the Year Ended November 30, 2016

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### SECTION II – FINANCIAL STATEMENT FINDINGS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS (CONT.)

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#### ***Finding 2016-003: County Board - Finance – Non-Treasurer Held Bank Accounts (cont.)***

**Recommendations for Corrective Action:** We recommend that all bank accounts opened in the name of the County or department/office of the County be maintained and operated through the County's general ledger software. Transactions related to these accounts should also be recorded in the general ledger on a timely basis. If it is not feasible for transactional activity to be processed through the County's primary control procedures, each department and office maintaining "off-book" accounts should document and implement internal control procedures to ensure that bank reconciliations are prepared on a monthly basis and reviewed by someone other than the preparer and disbursements from the accounts be reviewed and approved before the transaction takes place.

**Management's Response:** As previously stated, management agrees with Baker Tilly's recommendation, and will continue to strongly encourage all offices that have separate cash accounts to bring those accounts "on-line", when appropriate, by processing transactions through the County's general ledger system on a timely basis and to be subject to the County's internal control procedures. Management understands that due to the nature of some of these accounts, they will not be brought "on-line". Until such appropriate accounts are brought "on-line", management will strongly encourage all offices having such accounts to adhere to internal control procedures that include the following requirements: for bank reconciliations to be prepared on a monthly basis, for reconciliations and disbursements to be reviewed and approved by a second party, and for reconciliations and transaction reports to be submitted to the Finance Department on a quarterly basis for review. Although we recognize that elected officials are not required to comply with these requirements, we encourage them to do so in order to achieve the highest standard in internal control. The Finance Department will continue to work with the County Treasurer to advocate for the above changes.

#### ***Finding 2016-004: County Board – Convalescent Center – Patient Billing***

**Criteria:** The Convalescent Center receives delayed information regarding when patients are admitted into Medicare and could receive information after the County's financial statements have been issued. As such, it is necessary for the Convalescent Center to prepare retroactive billings once information regarding Medicare patients is received.

**Condition:** The Convalescent Center is behind in preparing the retroactive billings to detect misstatements in a timely manner.

**Cause:** Due to the lack of employees trained, the completion of retroactive billings and review of patient accounts is not timely.

**Effect:** Receivable balances by payor sources are not representative of the actual amounts due from payor.

**Recommendations for Corrective Action:** We recommend a more timely performance of the retroactive billings to ensure receivable balances by payor are properly stated.

## DUPAGE COUNTY, ILLINOIS

### SCHEDULE OF FINDINGS AND QUESTIONED COSTS For the Year Ended November 30, 2016

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#### **SECTION II – FINANCIAL STATEMENT FINDINGS REQUIRED TO BE REPORTED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS (CONT.)**

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##### ***Finding 2016-004: County Board – Convalescent Center – Patient Billing (cont.)***

**Management's Response:** The Convalescent Center has trained an additional two employees to prepare the proper retroactive billings as necessary. This change in procedure has been implemented since June 2016 to more timely account for the retroactive billings.

All journal entries currently prepared and submitted by the Convalescent Center's Financial Services Manager are released and posted by the County's Finance Department after review and sign-off by Finance Department personnel.

# DUPAGE COUNTY, ILLINOIS

## SCHEDULE OF FINDINGS AND QUESTIONED COSTS For the Year Ended November 30, 2016

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### **SECTION III – FEDERAL AWARDS FINDINGS AND QUESTIONED COSTS**

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None noted.



**DUPAGE  
COUNTY**

**DUPAGE COUNTY, ILLINOIS**

CORRECTIVE ACTION PLAN  
For the Year Ended November 30, 2016

***Finding 2016-001: County Board - Convalescent Center – External Financial Reporting***

In the past, the Convalescent Center's internal financial statements have always been prepared on a full accrual basis due to State reporting requirements, and have been converted to modified accrual during the audit process. The County is aware of the necessary adjustments to convert internal statements from accrual to modified accrual accounting. A complete review by both the Convalescent Center financial services manager and the Finance Department will be performed to ensure the internal financial statements are prepared on the modified accrual basis of accounting.

***Official Responsible for Ensuring the Corrective Action Plan:*** Janelle Chadwick,  
Administrator of DuPage Convalescent Center

***Planned Completion Date for the Corrective Action Plan:*** 11/30/2017

***Finding 2016-002: County Board - Finance – Manual Journal Entries***

Stronger internal controls over the manual journal entry process were enacted during Fiscal Year 2016 with appropriate documentation accompanying all manual journal entries.

***Official Responsible for Ensuring the Corrective Action Plan:*** Paul Rafac, Chief Financial Officer

***Planned Completion Date for the Corrective Action Plan:*** 11/30/2017

***Finding 2016-003: County Board - Finance – Non-Treasurer Held Bank Accounts***

As previously stated, management agrees with Baker Tilly's recommendation, and will continue to strongly encourage all offices that have separate cash accounts to bring those accounts "on-line", when appropriate, by processing transactions through the County's general ledger system on a timely basis and to be subject to the County's internal control procedures. Management understands that due to the nature of some of these accounts, they will not be brought "on-line". Until such appropriate accounts are brought "on-line", management will strongly encourage all offices having such accounts to adhere to internal control procedures that include the following requirements: for bank reconciliations to be prepared on a monthly basis, for reconciliations and disbursements to be reviewed and approved by a second party, and for reconciliations and transaction reports to be submitted to the Finance Department on a quarterly basis for review. Although we recognize that elected officials are not required to comply with these requirements, we encourage them to do so in order to achieve the highest standard in internal control. The Finance Department will continue to work with the County Treasurer to advocate for the above changes.

***Official Responsible for Ensuring the Corrective Action Plan:*** Paul Rafac, Chief Financial Officer

***Planned Completion Date for the Corrective Action Plan:*** 11/30/2017

# DUPAGE COUNTY, ILLINOIS

## CORRECTIVE ACTION PLAN For the Year Ended November 30, 2016

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### ***Finding 2016-004: County Board - Finance – Patient Billing***

The Convalescent Center has trained an additional two employees to prepare the proper retroactive billings as necessary. This change in procedure has been implemented since June 2016 to more timely account for the retroactive billings.

All journal entries currently prepared and submitted by the Convalescent Center's Financial Services Manager are released and posted by the County's Finance Department after review and sign-off by Finance Department personnel.

***Official Responsible for Ensuring the Corrective Action Plan:*** Janelle Chadwick, Administrator of DuPage Convalescent Center

***Planned Completion Date for the Corrective Action Plan:*** 11/30/2017

## DUPAGE COUNTY, ILLINOIS

### SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS For the Year Ended November 30, 2016

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<u>Finding Number</u>	<u>Condition</u>	<u>Current Status</u>
2015-001	Management has not prepared financial statements that are in conformity with generally accepted accounting principles (GAAP). Material misstatements in the general ledger were identified during the financial audit. Additionally, the County discovered that material donated capital assets were improperly excluded from the County's capital asset records in prior years. While the County discovered these excluded assets and the County has restated net position as of November 30, 2014 to correct for the error, internal controls did not detect the misstatement in a timely manner.	The County had implemented processes and procedures so that the financial statements are prepared in conformity with GAAP and so that misstatements were identified in a timely manner.
2015-002	Due to the current setup of the County's financial accounting system, the County Treasurer reconciles bank statements to the Cash Book module of the system and not the general ledger. The financial accounting system allows the County to record adjustments to cash and investment accounts on the general ledger that do not flow through to the Cash Book.	The Cash Book to General Ledger reconciliation had been performed by Finance since the beginning of fiscal year 2016.
2015-003	The Finance Department and County Treasurer utilize a form that requires the preparer, reviewer, and releaser to be three separate staff. However, the system does not require a secondary review prior to posting to the general ledger, which allows the County to circumvent the use of the form.	Stronger internal controls were enacted during Fiscal Year 2016 with appropriate documentation accompanying all manual journal entries.



# DUPAGE COUNTY, ILLINOIS

## SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS For the Year Ended November 30, 2016

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<u>Finding Number</u>	<u>Condition</u>	<u>Current Status</u>
2015-004	In prior years, the County did not report grant funded loans receivable in the Department of Housing and Urban Development Fund or in Governmental Activities. Once the County was apprised of the situation, they analyzed the various loans and prepared an analysis for audit purposes to properly account for the receivable.	The Community Services CDC department now tracks the loan agreements on an excel spreadsheets. Finance reviews the annual loan activity prepared by the Community Services CDC department to ensure the proper recording of loans receivable.
2015-005	In the prior year, the County recognized all Convalescent Center accounts receivable as revenue, including amounts not considered available.	Revenue was properly reflected on the modified accrual basis of accounting for fiscal year 2016.
2015-006	We noted that several departments and offices utilize bank accounts that are not reported in the County's general ledger software throughout the year. Year-end entries by the Finance Department and audit entries were necessary to properly record these accounts into the general ledger. These "off-book" accounts consisted of governmental fund accounts and agency accounts in which the County held fiduciary responsibility for monies required to be distributed to other entities.	Management will continue to strongly encourage all offices that have separate cash accounts to bring those accounts "on-line", when appropriate, by processing transactions through the County's general ledger system on a timely basis and to be subject to the County's internal control procedures.
2015-007	The Convalescent Center is behind in preparing the retroactive billings and reviewing patient accounts to detect misstatements in a timely manner. Additionally, the entry to adjust the general ledger account balances to agree to the patient billing software is not reviewed by someone other than the original preparer.	<p>The Convalescent Center has trained an additional two employees to prepare the proper retroactive billings as necessary. This change in procedure has been implemented since June 2016 to more timely account for the retroactive billings.</p> <p>The Convalescent Center implemented processes and procedures to review patient accounts to detect misstatements in a timely manner and to review entries to adjust the general ledger account balances to the patient billing software by someone other than the original preparer.</p>

## DUPAGE COUNTY, ILLINOIS

### SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS For the Year Ended November 30, 2016

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<u>Finding Number</u>	<u>Condition</u>	<u>Current Status</u>
2015-008	<p>Eligibility determinations are performed by the management of each HOME assisted development. During eligibility testing it was noted that the County did not perform reviews of the property managements' eligibility determinations including HOME rents charged during fiscal year 2015. During testing of Housing Quality Standards, it was noted that the County did not perform on-site inspections in fiscal year 2015 to determine compliance with property standards under the HOME Program. Based upon inspection records maintained by the County and the Housing Quality Standards requirements, 17 rental properties should have been inspected during fiscal year 2015.</p>	<p>The County has implemented a monitoring process to review the eligibility determinations and HOME rents charged, as well as to preform on-site inspections to ensure compliance with HUD's requirements.</p>