

DuPage County Stormwater Management Professional Engineering Permit Reviews

DuPage County Stormwater Management is soliciting Statements of Interest (SOI) from qualified firms to provide assistance with Stormwater Management's permit reviews. Services rendered are based on an as-needed basis, depending on requests of the Department. If you are interested in being considered for this project, we request that your SOI consider the items noted in the project information below:

Project Overview

On-call permit review services are necessary to support DuPage County Stormwater Management staff when permit applications peak throughout the year and when outside professional expertise is required with technically complex submittals. The on-call nature of this contract allows for work to be completed in a timely and efficient manner to meet review timelines established by the Stormwater Committee.

Consultant Scope of Services

- Perform stormwater and flood plain permit reviews per the DuPage County Countywide Stormwater and Flood Plain Ordinance on an as-needed basis
- Assist with technically complex submittals including advanced hydrology and hydraulics
- Attend various permitting meetings with the applicant, developer, and engineers
- Perform site visits as needed

Consultant Key Staffing

- At least one (1) Civil or Environmental Engineer (must be Illinois Licensed Professional Engineer) meeting the requirements of Section 15-127.A.3.a.1 and 15-127.A.3.a.2 of the DuPage County Countywide Stormwater and Flood Plain Ordinance

Project Parameters

- The value of the contract will be a not to exceed amount of \$30,000
- Services are expected to extend through November 30, 2019
- This project will utilize a direct labor multiplier method of compensation

Selection Criteria and Weighting:

Technical Approach	30%
Firm Experience	25%
Staff Capabilities	30%
Work Load Capacity	10%
DBE/WBE Participation	5%

Statements of interest are due by March 21, 2019 at 3:00pm and may either be mailed to:

Sarah Hunn, P.E.

Deputy Director

DuPage County Stormwater Management

421 North County Farm Road

Wheaton, IL 60187

Or submitted electronically through the QBS link: <http://www.dupageco.org/ProServiceSelection/NewStarts.aspx>