

DuPage County Environmental, Safety, Health & Property Loss Control Program
Excavation & Trenching Confined Space Procedure

COUNTY of DUPAGE

DAILY EXCAVATION INSPECTION REPORT

To be completed by Supv. / Crew Leader Competent in Excavations

Date: _____ Time: _____ AM/PM

Project: _____

Address: _____

Dimensions of trench/excavation that employees work in: Depth: _____ Width _____

Perimeter Protection in place: Yes; No:

Water in excavation? Yes; No; If yes, controlled? Yes; No

If yes employees wearing adequate protection from water? Yes; No

Spoil back 2 feet from edge of excavation? Yes; No

If depth over 5 feet:

Trench Protection firmly in place? Yes No

Sloped? Yes; No; What angle? _____

Shored? Yes; No; What system? _____

Other? _____

Ladder in excavation every 25ft? Yes; No

All employees in excavation wearing hard hats? Yes; No

Comments: _____

Competent Person Signature : _____