

**DPC FIRE PUMP**  
**MONTHLY TESTING AND INSPECTION CHECKLIST**  
 (Electric - Motor Driven)

**Exhibit 3**

<b>By:</b>		<b>Date:</b>
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Before testing the fire pump contact the alarm receiving station at telephone number: \_\_\_\_\_

MONTHLY TESTING AND INSPECTION		
ITEM	STATUS	
	YES	NO
Pump room heat maintained at 40F.?		
Piping valves (suction, discharge and bypass) are open? Test header valve is closed?		
Pump started automatically by dropping pressure? Start pressure _____ psi		
Pump running suction pressure normal? _____ psi		
Pump running discharge pressure normal? _____ psi		
Jockey Pump Start _____ psi Stop _____ psi		
Pump packing glands have slight water drip? (The water drip cools the packing)		
Circulating relief valve has adequate flow while pump is running? (Cools pump)		
Pump casing temperature within proper range (not hot to the touch)?		
Water piping in good condition (no leaks from joints, cracks, etc.)?		
Oil level in sight glass normal? (vertical pumps only)		
Relief valve operational? (if provided)		
Pump run at churn (no flow) for 10 minutes?		
Pump controller pilot light (power on) illuminated?		
Pump controller pilot light (transfer switch) illuminated?		
Reverse phase pilot light off or normal phase pilot light on?		

A "no" response above indicates the need for investigation and corrective action to restore the system to normal operation. These monthly inspection and test items are considered minimum requirements. The manufacturers' inspection and test requirements for the pump and engine may be more comprehensive and should be followed at all times.

**Comments on Back:**

*After testing the fire pump, contact the alarm receiving station to verify alarms were received and restore alarm system to normal status.*