



Fee Schedule

Illinois State Statute 55 ILCS 5/3-5018 & 55 ILCS 5/3-5018.1

Standard Documents

- Deeds
- Mortgages
- Easements
- Leases
- Miscellaneous
- The document shall consist of one or more individual sheets measuring 8.5 inches by 11 inches, not permanently bound and not a continuous form. Graphic displays accompanying a document to be recorded that measures up to 11 inches by 17 inches shall be recorded without charging an additional fee.
- The document shall be legibly printed in black ink, by hand, type, or computer. Signatures and dates may be in contrasting colors as long as they will reproduce clearly.
- The document shall be on white paper of not less than 20-pound weight and shall have a clean margin of at least one-half inch on the top, the bottom, and each side. Margins may be used only for non-essential notations which will not affect the validity of the document, including but not limited to form numbers, page numbers, and customer notations.
- The first page of the document shall contain a blank space, measuring at least 3 inches by 5 inches, from the upper right corner.
- The document shall not have any attachment stapled or otherwise affixed to any page.

Non-Standard Documents

- A document that creates a division of a then active existing tax parcel identification number.
- A document recorded pursuant to the Uniform Commercial Code (UCC.)
- A document which is non-conforming, as described in paragraphs 1-5 of section 3-5018.
- State lien or Federal lien
- A document making specific reference to more than 5 tax parcel identification numbers in the county in which it is presented for recording.
- A document making specific reference to more than 5 other document numbers recorded in the county in which it is presented for recording.

Recording Fee Schedule

Standard Documents	55 ILCS 5/3-5018.1
Deeds	\$54.00
Leases	\$54.00
Mortgages	\$54.00
Easements	\$54.00
Miscellaneous	\$54.00

Non-Standard Documents	55 ILCS 5/3-5018 & 55 ILCS 5/3-5018.1
First Four (4) Pages	\$80.00
Each additional Page	\$2.00

Plat Documents (Plat Size up to 30x36)	55 ILCS 5/3-5018
First Page	\$78.00
Each additional Page	\$1.00
Plat of Survey	
First Page	\$40.00
Each additional Page	\$1.00
Exhibits (11x17 or less)	\$54.00
Accompanying a Standard Document	

UCC Documents	810 ILCS 5/9-525 & 810 ILCS 5/9-404.5
Filing (Secretary of State Form)	\$48.00
Termination (Secretary of State Form)	\$33.00
Termination Non-Conforming	\$38.00
Each additional Name per Address	\$5.00

The recording amounts above include the following fees: Recording, Document Storage System (DSS) \$3.00, Geographic Information System (GIS) \$15.00, Real Property \$1.00 and Rental Housing Support Program (RHSP) \$9.00. The RHSP fee does not apply when recording documents which are not real estate related or documents recorded by units of government. 310 ILCS 105/7.

Military Discharge	55 ILCS 5/3-5015
Recording	No Charge
First Certified Copy	No Charge

Federal, State & Local Government Agencies	55 ILCS 5/3-5018 & 770 ILCS 110/5
Discounted prices are applicable only if paid by agency.	
Liens	\$11.00
Release of Liens	\$11.00
Each additional Name	\$1.00

State Officer, Agency, Department or Other Instrumentality	55 ILCS 5/3-5018
Discounted prices are applicable only if paid by agency.	
Non-Lien Related Documents	\$18.00

Copy Fee Schedule

Document Copy		
	Per page	\$0.50
	Certification	\$5.00
	See service charge below	
Plat Copy		
	11x17 Page	\$1.50
	18x24 Page	\$2.50
	24x36 Page	\$5.00
	36x48 Page	\$8.00
	See service charge below	
UCC Copy		
	Per page	\$1.00
	Certification	\$5.00
UCC Search		810 ILCS 5/9-525
	Certificate issued per name searched.	
	Search Fee per Name	\$10.00
Faxed Copy		
	Per page	\$0.50
	See service charge below	
Service Charge		
	Applied to phone orders, fax orders and mail requests.	
	Per Document/Plat	\$5.00
Military Discharge		55 ILCS 5/3-5015
	Request form needs to be completed and identification is required.	
	Certified Copy	\$1.25
Map of DuPage County 1897		
	Color Print 18x24	\$5.00
	Color Print 24x36	\$10.00
	Color Print 36x48	\$15.00
USB		
	USB's must be purchased through the Recorder's Office and cannot be recycled for additional documents after purchase.	
	USB 2G	\$10.00
	Per page	\$0.50
Reports (.pdf)		
	Per page	\$0.50

Payment

Pay Types

Credit Card	Visa, MasterCard, Discover, UnionPay
Check (no starter checks)	Payable to: DuPage County Recorder
Money Order	Payable to: DuPage County Recorder
Cash	

Business Accounts

Agreement must be completed and submitted for approval.

Automated Clearing House (ACH)
Escrow

Pay Type Fees

Credit Card Convenience Fee (\$44.00 and above)	2.75%
Credit Card Convenience Fee (\$43.99 and under)	\$2.00
Returned Check Charge: Refer to Maker Returned	\$4.50
Check Charge: Stop Payment Returned Check	\$4.50
Charge: Non-Sufficient Funds	\$9.00